

POTTSTOWN SCHOOL DISTRICT
POTTSTOWN, PA
Statement of Insurance Requirement
For District Facilities

The School District is required to request from any organization or individual using a district facility a Certificate of Insurance subject to the following guidelines:

- (1) Minimum commercial general liability: **\$1,000,000** combined single limit each occurrence.
- (2) Products liability: (only required if food will be sold and/or served) **\$1,000,000** Products/Completed Operations/Aggregate.
- (3) Automobile liability: (only required if vehicles of organization or individual renting facilities will be on school district property) **\$1,000,000** combined single limit on all owned, hired, and non-owned vehicles.
- (4) Worker's compensation: only required if organization or individual renting facility has employees.
- (5) When applicable, if any organization renting a school district facility has amusement or outside concessions, the minimum liability shall be **\$1,000,000** combined single limit
- (6) If applicable, Professional Liability Coverage will be required.
- (7) All certificates shall contain 30 day notice of cancellation.
- (8) All coverage shall be written with insurance companies licensed to do business in the Commonwealth of PA.

The Certificate of Insurance shall include the following clause:
THE POTTSTOWN SCHOOL DISTRICT IS AN ADDITIONAL INSURED ON THIS POLICY.

If you should have any questions in regard to this requirement, please call the Business Administrator Office at (610) 970-6611.