

Continuity of Education Plan

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Goal of Plan
Provide Educational Opportunities to all students and families who are able and willing to engage, both electronically and through paper copy.

Overview of Plan
<p>CONTINUITY OF EDUCATION: SHORT-TERM PLAN</p> <ul style="list-style-type: none"> ➤ Beginning with the Governor's announcement of Montgomery County closures,, teachers and administrators have been organizing and preparing material for your students to complete. ➤ At the end of the day Friday(March 27), we will be shutting down the public enrichment page featured on our website, as we will be offering students activities which may require licensing and/or copyrighted material. ➤ On Monday morning (March 30), teachers and educational staff will contact students/families with organized review and enrichment activities based on material from the classroom. This will not include new curriculum material at this stage of the plan. However, there will be resources and activities to help students and <u>we highly encourage all students & families to treat the activities provided seriously.</u> We are designing the activities to be “user friendly,” engaging and not difficult to complete. ➤ Pre-k through 6th grade will receive one (1) Language Arts and one (1) Math activity per day until spring break, which begins Thursday, 4/9/20. With the closure extended, we plan to move to a model of advancing curriculum. ➤ 7th-12th grades will receive activities based on student course: English, Math, Science, Social Studies, etc..

- Counseling services will be made available to those who were previously using them. Mental Health is still critically important, and our counselors will be available to the extent this crisis allows.
- Teachers will be available for support at certain times, both in the morning and afternoon, each day we would otherwise be open. They will communicate specific times.
- Special Education teachers, ESL teachers and related service providers will be reaching out to families to support students in multiple ways.
- Look for correspondence from teachers through email, Class Tag (Middle School), Google Classroom (High School), or other previously used communication platforms this Monday 3/30/20.

TECHNOLOGY CONCERNS (Short term):

- ★ If you lack either internet access, or a device (chrome book), please complete our survey (if you have not already), here:
<https://www.pottstownschoools.org/internetsurvey.aspx>
- ★ Preliminary results indicate 95% of our district has access to the Internet and about 80% report having some sort of computer or device for students. See below for more resources:
- ★ FREE HOTSPOTS IF IN RANGE:
- ★ https://wifi.xfinity.com/?rid=5169196695&mid=20200323_Adhoc_CM_Crisis_DWWeek1
- ★ 60 DAYS FREE OF COMCAST:
- ★ <https://corporate.comcast.com/press/releases/internet-essentials-low-income-broadband-coronavirus-pandemic>
- ★ For those who don't have access to internet or devices, the district will provide a limited number of paper copy activities for each grade level available during food distribution times, each Wednesday at all four of the elementary buildings from 3pm-6pm. There will be paper copies for any parent that does not have access otherwise. We ask that parents who have other means to not take the paper copies so that we don't run out.
- ★ Participation is still voluntary, but you are highly encouraged to help your students engage with these activities so they are prepared for a return to required education.
- ★ Instead of the enrichment webpage, We will offer you a complete "view only" guide of our district review and enrichment activities. Due to copyright and licensing, this is for district student and parent use only. Please don't share it with others. You may view (and if desired, print) anything from this directory: [PSD Online Enrichment - STUDENTS / PARENTS](#)

CONTINUITY OF EDUCATION: LONG-TERM PLAN

- ❑ High School students were issued chrome devices in September 2019. They will begin new instruction 4-20-20

- ❑ Middle School is scheduled to begin New instruction 4-27-20
- ❑ Elementary School is scheduled to begin New instruction 5-4-20
- ❑ All teachers will be trained in Google Educator Training series
- ❑ All teachers will use the Google Classroom and the Google platform for distance learning.
- ❑ On 4-16-2020, there will be a technology distribution of hotspots and devices to over 300 households and 500 students. Each household will receive 1 device per 2 students.
- ❑ We are ordering a device for every student 1st through 8th grade, since so many students need devices or the internet, or both. This is not including devices we already have at the middle and elementary levels.
- ❑ This request is in our equity grant proposal.

Expectations for Teaching and Learning

	Monday	Tuesday	Wednesday	Thursday	Friday
K	ELA - 30 min Math - 30 min Sci - 15min Int - 15 min	ELA - 30 min Math - 30 min Art - 15 min PE - 15 min	ELA - 30 min Math - 30 min Sci - 15min Int - 15 min	ELA - 30 min Math - 30 min Lib- 15 min Music - 15 min	Remediation/ Feedback
1	ELA - 30 min Math - 30 min Sci - 15min Int - 15 min	ELA - 30 min Math - 30 min Art - 15 min PE - 15 min	ELA - 30 min Math - 30 min Sci - 15min Int - 15 min	ELA - 30 min Math - 30 min Lib- 15 min Music - 15 min	Remediation/ Feedback
2	ELA - 30 min Math - 30 min Sci - 15min Int - 15 min	ELA - 30 min Math - 30 min Art - 15 min PE - 15 min	ELA - 30 min Math - 30 min Sci - 15min Int - 15 min	ELA - 30 min Math - 30 min Lib- 15 min Music - 15 min	Remediation/ Feedback
3	ELA - 30 min	ELA - 30 min	ELA - 30 min	ELA - 30 min	Remediation/ Feedback

Math - 30 min	Math - 30 min	Math - 30 min	Math - 30 min
Sci - 15min	Art - 15 min	Sci - 15min	Lib- 15 min
Int - 15 min	PE - 15 min	Int - 15 min	Music - 15 min

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ELA - 30 min	ELA - 30 min	ELA - 30 min	ELA - 30 min	Remediation/ Feedback
Math - 30 min	Math - 30 min	Math - 30 min	Math - 30 min	
Sci - 15min	Art - 15 min	Sci - 15min	Lib- 15 min	
Int - 15 min	PE - 15 min	Int - 15 min	Music - 15 min	

5th Grade	Monday	Tuesday	Wednesday	Thursday	Friday
45 min	ELA	Math	ELA	Math	Remediation/Feedback
45 min	Lib/Art	Sci	Music/Health/PE	SS	
6th Grade	Monday	Tuesday	Wednesday	Thursday	Friday
45 min	ELA	Math	ELA	Math	Remediation/Feedback
45 min	Art	Sci	FCS	SS	
7th Grade	Monday	Tuesday	Wednesday	Thursday	Friday
45 min	ELA	Math	ELA	Math	Remediation/Feedback
45 min	Science	SS	Science	SS	
20 min		Comp Science		Comp Science	
8th Grade	Monday	Tuesday	Wednesday	Thursday	Friday
45 min	ELA	Math	ELA	Math	Remediation/Feedback
45 min	Science	SS	Science	SS	
20 min		Health		PE	

Grades 9-12

Monday	Tuesday	Wednesday	Thursday	Fri - Focus Friday
Block 1 Daily Block 2 Daily Block 1 Odd & Even Block 2 Odd & Even	Block 3 Daily Block 4 Daily Block 3 Odd & Even Block 4 Odd & Even	Block 1 Daily Block 2 Daily Block 1 Odd & Even Block 2 Odd & Even	Block 3 Daily Block 4 Daily Block 3 Odd & Even Block 4 Odd & Even	Work Day All work due on Friday

Communication Tools and Strategies
Email, Phone call, Text, Website, Social media platform, Google Classroom, Class Tag

Access (Devices, Platforms, Handouts)
Chromebooks, Parent devices, handouts Google Classroom as the learning platform

Staff General Expectations
<ul style="list-style-type: none"> -Staff provide an overview of material to be covered/learned at the beginning of each week, to include office hours, live sessions (recorded with permission), and pre-recorded sessions. -Staff provide feedback to students on a regular basis. -Student work should be submitted by the end of each week. -Lessons can be presented live but also must be recorded so students can watch after. -Staff (support and teaching) will use Google classroom as the main platform, but may use a variety of other Google applications or web tools.

Student Expectations
Voluntary Participation to at least April 17th, required participation in 3 waves for high school, middle school, and elementary schools as per above details.

Attendance / Accountability
Attendance taken for purposes of accountability and student support. NO TRUANCY ACTION WILL BE TAKEN.

Good Faith Efforts for Access and Equity for All Students

See above “overview of plan” section

Special Education/504 Supports

IEPs/GIEP

NOREPs will be issued for each student who receives services under IDEA and Chapter 14. Special education teachers/gifted teachers, school counselors, nurses and speech therapists will continue writing IEPs/504s and will hold virtual IEP meetings to ensure FAPE.

Psychologists will continue completing ERs and RRs. All reports will be finalized with a statement alerting the parent to the fact that at this time we are not able to complete the report due to the lack of access to the student for testing. All ERs and RRs will be finalized and a statement will be included that a PTE or PTRE will be sent upon return to school to finish the assessments. A new timeline of 60 days will be in place. If the psychs feel that they have enough information to complete the ER or RR without needing additional information, they will complete the ER and/or RR as usual. If the psychs feel that they have enough information to make a conclusion pertaining to the students eligibility, but they still require additional information, they will conclude that the student is eligible for services, but additional testing will be required upon returning to school. If the psychs feel that they do not have enough information to make a conclusion, they will state that they are not able to make a conclusion at this time and testing will resume upon returning to school.

Special Education teachers will continue to progress monitor students per their IEP Goals.

Special Education Teachers Who Teach Direct Instruction Only:

Special education teachers who teach direct instruction will provide one enrichment activity a day for the students on their caseload who requires that level of service. The special education teacher may decide to complete math, reading, writing, social skills, and behavior skills activity depending on the needs of their students. They may use Google Hangout, Zoom, Videos or Google Classroom, sending resources, youtube or any combination of aforementioned. Direct instruction teachers can provide support to general education teachers for accommodations; however this should be limited as they are creating 5 plans a week and will be required to have office hours two times a day for up to one hour depending on the number of students on their caseload. The accommodations that will be provided will be a generic list of accommodations from the most intense to the least intense with the students and parents determining which accommodations are necessary for the student to complete the activities. The general education teachers may also elect to assign which accommodations individual student should use based on the student’s individual IEP and SDI. Teachers will reach out to parents to let them know the times of the online enrichment if necessary and the times for office hours.

Special Education Teachers Who Do Not Teach Using Direct Instruction Model

Special Education Teachers who do not teach direct instruction to students will support the general education teachers by providing accommodations and or modifications for enrichment activities for special education students. They will also provide office hours two times a day for up to one hour each to help students complete enrichment activities provided by the general education teachers.

Special Education Teachers Who Teach Both Direct Instruction and Itinerant Students

The main priority will be developing enrichment activities for students who receive DI; 5 activities a week. The special education teacher may decide to complete math, reading, writing, social skills, and behavior skills activity depending on the needs of their students. They may use Google Hangout, Zoom, Videos or Google Classroom, sending resources, youtube or any combination of aforementioned. They will support general education teachers as necessary to provide accommodations noting that their priority will be direct instruction students. They will offer two times a day for office hours up to one hour each depending on the needs of students. They will contact the parents to let them know what times they will be conducting live activities if necessary and alerting them to their office hours.

EL Supports

ESL Teachers will be providing enrichment activities for students at the different proficiency levels for elementary, middle, and high school. Non ESL Teachers will be inserting a link into their lessons for Google Translate so parents have fair and equitable access to all directions and materials. ESL Teachers will continue to make every effort to contact parents- through email (if accessible), an interpreter, or by using Transperfect.

Gifted Education

Elementary and Middle School Gifted students will be able to access enrichment resources on a Google Classroom site created for each specific grade level. They will be able to reference and/or download resources as necessary from the classwork tab on the site and ask questions or receive feedback on the stream tab on the site. All work will be able to be turned in on the site or via email.

Building/Grade Level Contacts

Being sent to families directly and on: WWW.POTTSTOWNSCHOOLS.ORG

Resource Links

Being sent to families directly and on: WWW.POTTSTOWNSCHOOLS.ORG