



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
June 17, 2021**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 17, 2021 at 7:00 PM via virtual communication with President, Mrs. Amy Francis presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, and Mrs. Susan Lawrence. Absent was Mr. Raymond Rose. Also present were Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Kishan Patel and Jimi Chavalaporn; Joining the meeting was Federation Vice President, Mr. Robert Decker.

**PRESENTATIONS (virtual)**

- Career & Technical Education Update – Mr. Livengood reviewed the NOCTIC test scores of the students who opted to participate in the exam this year. The NOCTIC exam is for seniors who completed a three course program to be considered proficient/advanced in the subject area. Mrs. Pritt, College & Career Counselor, presented a Power Point presentation highlighting the events she coordinated from December 2019 to date including additions to the website and counseling page.
- Black History Month Awards – Mr. Armato, on behalf of Mr. Corson and Congresswoman Madeleine Dean, presented quotes from the Certificates of Special Congressional Recognition awarded to Katina Bearden, Calista Boyer and LaTanya White. Each certificate recognized their individual service to the community. Mr. Corson shared his congratulations, thanks and appreciation to each recipient for their courage, dedication, and commitment to Pottstown.

**MINUTES**

Ms. Jampo presented the minutes from the Regular Board meeting held on May 20, 2021.

**LIST OF BILLS**

Mr. Kline presented the list of bills paid from the various funds for the period of May 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2020-2021-100**.

**TREASURER'S REPORT**

Mrs. Kline presented the Treasurer's Reports for May 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2020-2021-101**.

**Mrs. Barnhill left the meeting at 7:23 pm (internet disconnect)**

**COMMITTEE REPORTS**

**POLICY/PERSONNEL COMMITTEE – MRS. FRANCIS**

The Committee met virtually on June 3. Several prior formatted policies that are covered in the active PSBA formatted policies were reviewed to be retired. Four new policies were reviewed to be placed on tonight's agenda for board approval. A brief overview of new positions were presented to the committee in addition to summer instruction program support staff incentive pay as presented on tonight's agenda for board action.

CURRICULUM COMMITTEE – MRS. LAWRENCE

The Committee met virtually on June 3. Several technology applications and supplemental resources for the 2021/2022 school year were reviewed and are supported by the Board including the (FID) Flexible Instructional Days program and application requirements as presented on tonight’s agenda.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

The Committee met virtually on June 10. The personnel new positions, roofing bid award, state audit corrective action plan and the right-to-know resolution were discussed and recommended to be placed on tonight’s agenda for board action.

PUBLIC RELATIONS, COMMUNITY ENGAGEMENT – MRS. FRANCIS

The Committee met virtually on June 10. A brief clip from the Emergency Broadband Benefit program was shared with the Board. The EBB program is posted on all District social media platforms for public access. Mr. Rodriguez shared updates on Senate Bill 1 related to cyber charter school reform. Ms. Bearden and Mrs. Johnson were in agreement to serve as voting delegates for the PSBA Delegate Assembly.

MONTGOMERY COUNTY LEGISLATIVE/PSAB REPRESENTATIVE – MRS. JOHNSON

Legislative updates on SB1 and a push for fair funding in the final days of the state budget were topics of discussion at both committees. PSBA will be moving to monthly meetings rather than weekly.

**APPROVAL OF CONSENT ITEMS**

Ms. Jampo, in the absence of Mr. Rodriguez, presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):**

None.

**BOARD ACTION: Minutes, List of Bills, Treasurer’s Report**

It was moved by Mr. Armato and second by Mr. Kline that the Board approve the minutes from the Regular Board meeting held on May 20, 2021, the List of Bills from the period of May 2021 and the Treasurer’s Report for May 2021. All in favor. None opposed. Motion carried.

**BOARD ACTION: CONSENT**

It was moved Mr. Kline and seconded by Mrs. Johnson that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL**

RESIGNATIONS/TERMINATIONS

Administrative

Deena Cellini, Director of Human Resources, resignation effective when position is filled or July 23, 2021; hire date August 10, 2016.

Professional

Ratify Marisa Brunner, Secondary Teacher, Middle School, resignation effective June 4, 2021; hire date February 18, 2020.

Ratify Christina Mazur, Special Education Teacher, High School, resignation effective June 4, 2021; hire date November 9, 2020.

Classified

Ratify Lindsay Wright, Part-time Cafe Worker, High School, resignation effective May 18, 2021.

Ratify Tayla Hauley-Clark, Paraprofessional, High School, resignation effective May 25, 2021; hire date February 16, 2021.

Ratify Mustapha El Khachani, Custodian, Middle School, resignation effective May 27, 2021; hire date March 15, 2021.

Ratify Jeff Endy, Substitute Support Staff, resignation effective August 9, 2020; hire date June 20, 2011.

Ratify Aleathia Duley, Substitute Support Staff, resignation effective March 8, 2021.

Ralph Dreis, Custodian, Middle School, termination due to job abandonment, effective June 17, 2021; hire date July 8, 2019.

LEAVES

Professional

Nicole Valenti, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be October 18, 2021; end date tbd.

Ashley Thornton, Elementary Teacher, Middle School, request for leave of absence covered by Family Medical Leave Act, effective October 1, 2021; end date tbd.

Ratify Brittany Zacharias, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective April 12, 2021; end date tbd.

Exempt

Ratify Jacqueline Stein, School Psychologist, Administration Special Education, request for leave of absence covered by Family Medical Leave Act, effective April 22, 2021; end date tbd.

Classified

Tonya Brown, Custodian, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective June 1, 2021; end date tbd.

Ratify Sherry Thorum, Part-time Student Proctor, Franklin Elementary, request for leave of absence effective May 18, 2021; end date tbd.

Kathleen Kanaskie, Paraprofessional, High School, request for intermittent leave of absence, anticipated effective date to be August 16, 2021; end date tbd.

CHANGE IN POSITION/SALARY

Professional

Melissa Felty, from Substitute Support to Long Term Substitute Teacher, High School, effective August 16, 2021, \$194/day (coverage of A. Conlan).

Ari Felber, from Long term Substitute Teacher to Part-time Health & Physical Education Teacher, Middle School, effective August 16, 2021, \$22,750/yr., Step 1- Bach.

Sadira Hueber, from Elementary Nurse to Certified School Nurse, Barth Elementary, effective August 16, 2021, \$46,000/yr, Step 1-Bach+15 (contract of J. Kurlan).

Rebecca Saylor, from Long Term Substitute Teacher to Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 16, 2021, \$50,000/yr, Step 2 - Mast (contract of M. Brunner).

Ryan Yanchocik, from Long Terms Substitute Floater to Long Term Substitute Teacher, High School, effective August 16, 2021, \$194/day until the end of the 2021-2022 school year (coverage for C. Chase).

Classified

Nicholas Wade, from Virtual Academy Facilitator to Paraprofessional, effective August 16, 2021, \$15/hr.

ELECTIONS

Administration

Lori D'Andrea, Supervisor of Special Education High School, Admin Bldg., effective July 14, 2021, \$98,495/yr (prorated rate applies) (replacing A. Fraterman).

Exempt

Jace Stofflet, Transition Coordinator, High School, effective August 9, 2021, \$55,000/yr.

Ratify Nina Federman, Substitute Support Psychologist, High School, effective June 14, 2021 until August 5, 2021 (summer program), hourly rate.

Classified

Alicia Alvarez, Paraprofessional, Franklin Elementary, anticipated effective date (tbd), \$13.65/hr (replacing D. Hill).

Brendt Davenport, Custodian, Lincoln Elementary, anticipated effective date July 1, 2021, \$18.25/hr (replacing R. Fine).

Ratify Lindsay Wright, Paraprofessional, Franklin Elementary, effective March 8, 2021, \$13.65/hr.

Ratify Aleathia Duley, Paraprofessional, Middle School, effective March 8, 2021, \$13.65/hr. This is addition to her role as Part-time Elementary Cleaner ending on June 2, 2021.

Ratify Melissa Felty, Substitute Support Staff, effective June, 14, 2021, \$30/hr (summer program)

Summer Cleaning, \$11.51/ hr

Janice Bobst      James Calvario  
Jacob Eagle      Emmie Wolfel

Summer Food Service, individual hrly rate

Summer Manager:      Tina Kane  
Summer Cafeteria  
Worker:              Joyce Grebe      Louise Cannell  
                                 Tina Kelly      Giovinna  
                                 Lynda Lutz      Weller  
                                 Kathy Porter

Correction: Comprehensive Plan Attendees - \$30/hr

Athena Procsal	Holly Lee	Kim Petro	Sara Miller
Cal Benfield	Jesse Tupper	Margaret Taraboletti	Stephanie Dunn
Chelise Wilkerson	John Martin	Melissa Lopez	Ted Freese
Denise Leschak	Judy Friend	Michele Andre	Tracy Pasquale
Elisabeth Yoder	Kelly Leibold	Robert Decker	Allen Ferster
Mandy Wampole	Corina Miller	Heather Kurtz	Kelli Wolfel

CO-CURRICULAR ASSIGNMENTS

Correction: 2020/2021 Co-Curricular Assignments - Non-Athletics \* **Addendum #2020-2021-102**

**POLICIES**

The Superintendent recommends the Boar approve the following policies and copies be filed in the Secretary’s office as **Addendum #2020-2021-103:**

- Policy 111: Lesson Plans (replacing 3900)
- Policy 224: Care of School Property (replacing 6370)
- Policy 308: Employment Contract/Board Resolution/Boar Action (replacing 8050)
- Policy 338: Sabbatical Leave (replacing 3650)
- Policy 602: Budget Planning (replacing 8210)
- MOU: Between PSD and Federation of Pottstown Teachers (replacing 3680)

**FLEXIBLE INSTRUCTIONAL DAYS**

The Superintendent recommends the Board approve the Flexible Instruction Days (FID) application and a copy be filed in the Secretary’s office as **Addendum #2020-2021-104.**

**PSBA DELEGATE APPOINTMENT TO DELEGATE ASSEMBLY**

The Public Relations Committee recommended School Board Director Laura Johnson and Katina Bearden as the appointed voting delegates in the 2021/2022 PSBA hybrid delegate assembly on October 23, 2021.

**CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary’s office as **Addendum #2020-2021-105:**

MCIU: Azure Cloud Backup Servs.	Melmark Inc 2021/2022
MCIU: Data Analytics	Melmark Inc. 2021/2022
MOU: Family Services	Valley Forge Education Services - ESY
Lincoln Center: P MHP	Malvern Academy
Lincoln Center: FT MHP	MOU: Pottstown Police Department 2021
VidCruiter Inc	National School Applications Network (Pa REAP)

**BID AWARDS**

The Superintendent recommends that a purchase orders/contracts be awarded to the company(s) indicated, the award being made to the lowest bidder meeting the required specifications.

Cafeteria Foil/Plastic Bid Award:	Durable Packaging	\$ 19,647.78
2021 Building Envelope Roofing Bid Award:	JJD Urethane Co.	\$421,335.00

## **OCCUPATIONAL ADVISORY COMMITTEE MEMBERS/MEETING MINUTES**

The Superintendent recommends the Board acknowledge the 2020/2021 OAC member list and meeting dates as presented and a copy be filed in the Secretary's office as **Addendum #2020-2012-106.**

### **RIGHT-TO-KNOW RESOLUTION**

The Superintendent recommends the Board approve the Right-to-Know resolution as presented supporting revisions to current RTK law as set in SB 312 and SB 552 and a copy be filed in the Secretary's office as **Addendum #2020-2021-107.**

### **STATE AUDIT CORRECTIVE ACTION PLAN**

The Superintendent recommends the Board the State Audit Corrective Action Plan for the period of July 1, 2015 to June 30, 2019 as presented and a copy be filed in the Secretary's office as **Addendum #2020-2021-108.**

### **BUDGET TRANSFER RESOLUTION**

The Superintendent recommends the Board approve the Budget Transfer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2020-2021-109.**

### **COMMIT FUND FOR FUTURE EXPENDITURES RESOLUTION**

The Superintendent recommends the Board approve the Commit und for Future Expenditures Resolution as presented and copies be filed in the Secretary's office as **Addendum #2020-2021-110.**

### **DESIGNATION OF DEPOSITORIES**

The Superintendent recommends the Board approve the Designation of Depositories and a copy be filed in the Secretary's office as **Addendum #2020-2021-111.**

### **INVESTMENT OF FUNDS RESOLUTION**

The Superintendent recommends the Board approve the Investment of Funds Resolution and a copy be filed in the Secretary's office as **Addendum #2020-2021-112.**

### **STUDENT ACCIDENT INSURANCE (CONSENT)**

The Superintendent recommends the Board approve the 2021/2022 Student Accident Insurance coverage provided by Alive Risk Ltd. through American Management Advisors as the plan administrator at the following rates: (prices listed below reflect no change over the 2020/2021 school year):

School Time: \$ 36.00	24 Hour Coverage: \$130.00
Dental: \$8.50	Football Coverage: \$ 60.00 per player

**Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried.**

### **NON-CONSENT**

Ms. Jampo, in the absence of Mr. Rodriguez, presented the following non-consent items for Board consideration. Each item was reviewed for discussion and public comment

**Hearings from Patrons of the Schools (limited to non-consent items). None.**

**NON-CONSENT: PESONNEL NON-CONSENT: PERSONNEL POSITIONS**

The Superintendent recommends the Board approve the positions as presented and copies be filed in the Secretary’s office as **Addendum #2020-2021-113 (MTSS Job Descriptions)**

Professional: Temporary MTSS Coaches (teachers on assignment) \*2 yr -*ESSER Funding*

Exempt: Temporary MTSS Coordinator \* 2 yr - *ESSER Funding*

Virtual Learning Program (\* *ESSER Funding*) MS Grades 5 & 6 – (2) new teachers

HS – Virtual Learning Coach

It was moved by Mr. Kline and seconded by Mrs. Lawrence that the Board approve the personnel positions as presented.

Upon roll call vote, the vote was recorded as follows: Bearden: aye, Francis: aye, Johnson: aye, Lawrence: aye, Kline: aye, Hylton: nay, Armato: aye. Ayes: Six. Nays: One. Absent: Two. Motion carried.

**NON-CONSENT: PERSONNEL SUMMER PROGRAM SUPPORT STAFF INCENTIVE PAY**

The Superintendent recommends the Board approve the support staff summer program incentive pay as presented and a copy be filed in the Secretary’s office as **Addendum #2020-2021-114.**

Board Comment: Mr. Armato stated that he opposes the incentive pay that is based on a partial to full stipend based on the number of days the employee shows up. He favors improving the daily/ hourly rates as a means of valuing the jobs they do.

It was moved by Mr. Armato and seconded by Mrs. Lawrence that the Board approve the summer program support staff incentive pay as presented.

Upon roll call vote, the vote was recorded as follows: Francis: aye, Johnson: aye, Hylton: aye, Armato: nay, Bearden: aye, Lawrence: aye, Kline: nay. Ayes: Five. Nays: Two. Absent: Two. Motion carried.

**FINAL AMENDED 2020/2021 PHASED REOPENING SCHOOL HEALTH & SAFETY PLAN**

The Superintendent recommends the Board approve the final amended 20/21 Phase Reopening School Health & Safety plan following the CDC/DOH/OPH recommendations for fully vaccinated staff up to August 19, 2021 plan end date. **Addendum #2020-2021-115.**

It was moved by Mrs. Johnson and seconded by Mrs. Lawrence that the Board approve the Final Amended 20/21 Phased Reopening School Health & Safety Plan as presented.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

**INFORMATION**

**2020/2021 Transportation Bus Drivers/Vehicles – Board acknowledged**

**Board Workshop: July 29, 2021**

**FEDERATION REMARKS**

Mr. Decker thanked the Board and Administration for the opportunity for the teachers participate in the Comprehensive Planning. He was extremely proud of the students’ contributions that demonstrated their intellect and maturity.

**ROUND TABLE**

Mrs. Johnson encouraged everyone to continue insisting on fair funding. She invited everyone to the Power Interfaith fair funding rally at the Middle School on Monday, June 21.

Mr. Armato stated it was great to see student participation in last week's comprehensive planning event. The alumni that were recipients of the Black History awards are great role models for our students.

Mr. Kline extended his well wishes to Dr. Cellini. He was grateful for the opportunity to work with her.

Mrs. Lawrence was impressed with the student participation in the Comprehensive Planning event. She recognizes that this summer and the incentive pay is different this year as a result of the pandemic.

Ms. Bearden shared her appreciation as a recipient of the Certificate of Special Congressional Recognition, on behalf of School Board and the team effort of the Board. She encouraged everyone to show up for the Power rally.

Mr. Chavalaporn enjoyed attending the comprehensive planning event. He looks forward to seeing everyone at the Power rally.


Ms. Jampo thanked Mrs. Johnsons and Ms. Bearden for organizing the Power rally. She encouraged everyone to attend the rally

Dr. Cellini thanked everyone for their support and well wishes. She was grateful for the opportunity to work for Pottstown.

Mrs. Francis thanked Dr. Cellini for her great leadership. She shared details of the July 4<sup>th</sup> and Go Fourth celebration.

#### **ADJOURNMENT**

It was moved by Mrs. Johnson and seconded by Mr. Armato that the meeting adjourns. All were in favor. None opposed. The meeting adjourned at 8:18 pm.

  
Maureen Jampo  
Board Secretary