



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
August 20, 2020**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, August 20, 2020 at 7:00 PM via virtual communication with President, Mrs. Amy Francis presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Ms. Katina Bearden, Mrs. Bonita Barnhill., Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Mark Fitzgerald. Joining the meeting was Federation second Vice-President, Mrs. Kelly Liebold.

**PRESENTATIONS**

**Food Distribution Plan**

Mr. Rodriguez reviewed the District's Food Distribution Plan for the re-opening of the 2020-2021 School year during the 1<sup>st</sup> semester's virtual learning program. Two options will be available for food distribution to the students. Option 1 is a Monday pick up at the High School; Option 2 is delivery if parent/guardians are unable to do pickup. Details of the Food Distribution Plan will be posted on the District website.

**COMMUNICATION**

Mr. Rodriguez acknowledged two letters from state legislatures in support of Violence & Delinquency Competitive grant and Continuity of Education Equality grant totaling approximately \$1.1 million.

**MINUTES**

Mrs. Jampo presented the minutes from the Board meeting held on June 18, 2020, the Board Workshop held on July 9, 2020, the Special Board meeting held on July 30, 2020

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of July 2019, June 2020 and July 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2020-2021-004**.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for June 2020 and July 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2020-2021-005**.

**COMMITTEE REPORTS**

**POLICY/PERSONNEL COMMITTEE** – MRS. BARNHILL

The Committee met virtually on August 6. Policy 170 and Policy 808 were discussed and are recommended to the Board for approval on tonight's agenda. Personnel items discussed and recommended by the Committee for Board approval include a motion to furlough staff as needed and a temporary Workout Coach job description to provide online and offline outdoor workouts for students.

**CURRICULUM COMMITTEE** – MRS. LAWRENCE

The Committee met virtually on August 6. The Committee reviewed the updated Phased Health & Safety Plan for Athletics stating Fall sports and related activities are cancelled and suspending Winter sports till January 2021. Board action was taken, approving the updated plan with a vote of eight ayes, one absent. A copy of the Updated Phased Health & Safety Plan for Athletics will be filed in the Secretary's office as **Addendum #2020-2021-006**. Board Members heard a presentation from Mrs. McCoy on a plan to provide a Co-Curricular Google Classroom for all athletics including plan. All members were in agreement to move forward with the plan.

**FACILITIES/FINANCE COMMITTEE** – MR. HYLTON

The Committee met virtually on August 13. Facility updates included the roofing project at Lincoln and the High School which is near completion, receipt of fogging equipment that will be used to sanitize the buildings and staff training for COVID-19 cleaning. The Committee will review a proposal regarding meadows at the elementary buildings at the September meeting. The Committee reviewed and recommends the Furlough motion and Resident Student Transportation Resolution to the Board for approval on tonight's agenda including the Consent items as presented on tonight's agenda. Mr. Hylton asked the administration to consider providing Board access to virtual classrooms for observation purposes. Mr. Rodriguez recommended the Board allow some time for the teachers to adjust and get settled.

**PUBLIC RELATIONS/COMMUNITY ENGAGEMENT** – MR. ROSE

The Committee met virtually on August 13. Mr. Rodriguez shared with the Committee information on chromebook delivery and results from the food distribution survey. Advocacy meetings continue weekly. Each meeting varies by groups (School Board Directors from across the state, community members and workshops).

**STUDENT BOARD REPRESENTATIVE** – MR. KISHAN PATEL

Extra-Curricular students are meeting virtually. Clubs are organizing to present virtual meetings. The overall student perspective is the confidence to push through these challenging times.

**BOROUGH LIAISON** - MR. ROSE

No report.

**MCIU** - MRS. BARNHILL

No report.

**MONTGOMERY COUNTY LEGISLATIVE/PSBA** – MRS. JOHNSON

The Montgomery County School District Legislative Committee will meet on August 19. PSBA Platform Committee met on August 1 and proposed their alternative fair funding proposal to approve by the Delegate Assembly in November.

**APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

Public comments shared concerns about transportation for resident students.

**Board Members Comments (consent items):**

Mr. Rose expressed his hesitation to vote in favor of the Resident Student Transportation Resolution. He voiced concerns for the students and families affected by the resolution.

Board Members discussed issues that occur every year regarding transportation. It was agreed that the Board remain consistent in its policy.

**BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mr. Armato and seconded by Mrs. Barnhill that the Board approve the minutes from the Regular Board meeting held on June 18, 2020, the minutes from the Board Workshop held on July 9, 2020, the minutes from the Special Board meeting held on July 30, 2020, the List of Bills from the period of July 2019, June 2020 and July 2020 and the Treasurer's Report for June and July 2020.

Ayes: Nine. Nays: None. Motion carried.

**BOARD ACTION: CONSENT**

It was moved Mr. Kline and seconded by Mrs. Johnson that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL**

POSITIONS

Classified

Workout Coach: Temporary Stipend Position - Job Description: **Addendum #2020-2021-007**.

RESIGNATIONS/TERMINATIONS

Administrative

Kimberly Boswell, Assistant Principal, Middle School, resignation effective September 15, 2020; hire date November 19, 2018.

Amanda Fraterman, Special Education Supervisor, Secondary, resignation effective when position is filled or September 20, 2020; hire date February 13, 2017.

Professional

Jade Hayes, Middle School Teacher, resignation effective August 29, 2020; hire date August 21, 2018.

Ratify Marisa Moley, Long-Terms Substitute Teacher, resignation effective August 18, 2020; hire date August 18, 2020.

Ratify Jennifer Groff, Elementary Teacher, Rupert Elementary, resignation effective August 14, 2020; hire date June 28, 1994.

Classified

Sheree A. Kulp, Paraprofessional, Franklin Elementary, resignation for the purpose of retirement effective September 30, 2020; hire date September 12, 2001.

Ratify Joanne Loeper, Cafeteria Worker, High School, resignation effective August 17, 2020; hire date February 19, 2014.

Ratify Paul Davis, Jr., Elementary Cleaner, Lincoln Elementary, resignation effective March 9, 2020; hire date November 28, 2017.

Ratify Jessica Egolf, Classroom Assistant, High School, resignation effective December 11, 2019; hire date November 1, 2018.

Ratify Kimberley White, Intervention Assistant, Barth Elementary, resignation effective August 17, 2020; hire date February 27, 2012.

Nile Watkins-Frazier, Custodian, Middle School, resignation effective August 21, 2020; hire date December 3, 2019.

Ratify Alejandra Ingram, Paraprofessional, Middle School, resignation effective August 18, 2020; hire date August 27, 2001.

Ratify Stephanie Spargur, Paraprofessional, Franklin Elementary, resignation effective August 13, 2020; hire date March 2, 2020.

Ratify Kelsey Speilman, Secretary, High School, resignation effective August 3, 2020; hire date October 6, 2016.

Ratify John Gresko, Substitute Support Staff, resignation effective August 17, 2020; hire date October 21, 2017.

Ratify Suzanne Whalen, Long Term Substitute Teacher, Middle School, termination due to end of assignment effective June 8, 2020; hire date December 4, 2019.

Ratify Marisa Natale, Intervention Assistant, Rupert Elementary, termination due to end of assignment effective June 8, 2020; hire date October 17, 2019.

Ratify Terminations due to no work activity over 1 year, effective June 30, 2020:

Melanie Long	Richard Stilwell	Judith McGinn	Kelly Bianca
John Burdan	Barbara Mentzer	Jennifer Jarolin	Randy Bainbridge
Cerrisa Carter	Alivia Lopez	Hanna Shankle	Aniya Jackson-Thorpe
Ronald Sterner			

## LEAVES

### Professional

Ratify Katie Minger, Secondary Teacher, High School, request for medical sabbatical effective August 17, 2020, end date to be end of 2020/2021 school year.

Theresa Morasco, Middle School Teacher, request for leave of absence covered by Family Medical Leave Act, anticipated effective date January 4, 2021; end date tbd.

Samantha Hill, Middle School Teacher, request for leave of absence covered by Family Medical Leave Act, anticipated effective date December 18, 2020; end date tbd.

Ratify Christine Lepkowski, Long Term Substitute Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date August 17, 2020; end date tbd.

Ratify Lynn Childs, Secondary Teacher, High School, request for leave of absence covered by Family Medical Leave Act, effective August 24, 2020; anticipated end date to be September 11, 2020.

Classified

Devon Bonenberger, Paraprofessional, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be November 23, 2020, end date tbd.

Jessica Friend, Secretary, High School, request for leave of absence covered by Families First Coronavirus Response Act, effective August 31, 2020, end date to be November 6, 2020.

CHANGE IN POSITION/SALARY

Professional

Ratify Amanda Walsh, from Long Term Substitute Teacher (coverage for S. Vandruff) to Long Term Substitute Teacher (coverage for C. Lepkowski, effective August 17, 2020, \$194/day.

Classified

Ratify Stacie Horne, from Student Proctor/Substitute Support Staff to Paraprofessional, Rupert Elementary, effective August 17, 2020, \$13.65/hr (replacing outside contractor - GHR).

ELECTIONS

Administrative

Danielle Davis, Assistant Principal, Middle School, effective October 12, 2020, \$82,781/yr (replacing K. Boswell).

Professional

Ratify Skylar DiGiuseppe, Long-Term Substitute Teacher, High School, effective August 17, 2020, \$194/day (coverage for K. Minger)

Ratify Thomas DiMauro, Secondary Teacher, initial assignment to be Middle School, effective August 17, 2020, Mast-Step 2, \$50,000/yr (contract of J. Hayes)

Ratify Nicole Pearson, School Counselor, initial assignment to be Middle School, effective August 17, 2020, Mast +30 Step 2, \$53,000/yr )(new position for Edgewood Program)

Ratify Krystle Rothenberger, Elementary Teacher, initial assignment to be Middle School, effective August 17, 2020, Bach-Step 2, \$46,000/yr (contract of L. Himmelreich)

Ratify Rebecca Sayler, Long-Term Substitute Teacher, Middle School, effective August 17, 2020, \$194/day (coverage for V. Damiano)

Exempt

Ratify Dacey Horohoe, Student Services Program Coordinator, Administration Bldg., effective July 14, 2020, \$38,200/yr (replacing A. Jordan)

Classified

Ratify June Malocu, School Nurse, Middle School, effective August 17, 2020, \$17.63/hr.

Ratify Erica Pauletter Scott, Substitute Nurse, effective August 17, 2020, \$17.46/hr.

Jadea Wilkerson, Secretary, High School, anticipated effective date August 24, 2020 pending clearances and onboarding materials, \$14.04/hr (replacing K. Speilman).

### 2020 SUMMER ESY Additions

Ratify All Pottstown Teacher-Certified Life Skills, Learning Support, \$30/hr on an as need basis.

Ratify All Pottstown Assistant Life Skills, Learning Support, \$13.65

### TUITION REIMBURSEMENT

<u>Name</u>	<u>Building</u>	<u>6/20/20 Deadline</u>
Danielle Lawrence	Middle School	\$1,452.00
Megan Rogers	High School	\$705.00
Rebecca Jones (course 1)	Middle School	\$1,464.00
Rebecca Jones (course 2)	Middle School	\$1,464.00
Diane Fox (course 1)	High School	\$1,524.30
Diane Fox (course 2)	High School	\$676.86
Amanda McDevitt	Barth	\$558.00
Chris Petro	Middle School	\$1,452.00
Sharon Armentrout	Franklin	\$2,100.00

### FURLOUGHS

Motion to authorize the Administration to take any and all necessary steps to furlough and/or reduce hours of exempt and support staff employees and positions due to a lack of work for these employees in their positions as the result of the ongoing COVID-19 Crisis and the District's determination to utilize online/virtual learning to begin the school year to maximize the health and safety of the school community. To the extent such furloughs or reductions in hours occurs, the Administration shall bring back the specific names for ratification by the Board. The effective date of such actions shall be based on Administration determination. The Administration is so authorized to recall employees to the extent work becomes available during the course of the 2020/2021 school year.

### POLICIES

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2020-2021-008:**

- Policy 170: Discrimination Based on Sex ( Title IX)
- Policy 808: Food Service

### ATTENDANCE OFFICERS 2020-2021

The Superintendent recommends the Board acknowledge the following list of 2020-2021 Attendance Officers:

Principals: Mr. Ryan Oxenford, Ms. Beth Kramer, Mrs. Calista Boyer, Mr. Matthew Moyer,  
Mr. Brian Hostetler, Mrs. Danielle McCoy

Assistant Principals: Mr. Gavin Lawler, Mr. Mike Ishler, Mrs. Danielle Davis

Director of Career & Tech. Education: Mr. David Livengood

High School Guidance Secretary: Ms. Kim Baldwin

High School Attendance Clerk: Ms. Debbie Katch

Middle School Secretary: Mrs. Kelly Ortlip

Middle School Clerk: Mrs. Aprille Doherty

PMS Student Service Coordinator: Mr. Levert Hughes

Director of Student Services: Dr. LaTanya White

Director of Special Education: Mrs. Cheryl Morett

### **HOURS OF OPERATION 2020-2021**

The Superintendent recommends the Board approve the 2020-2021 Hours of Operation and a copy be filed in the Secretary's office as **Addendum #2020-2021-009**.

### **EMERGENCY INSTRUCTIONAL TIME TEMPLATE**

The Superintendent recommends the Board approve the Emergency Instructional Time Template and a copy be filed in the Secretary's office as **Addendum #2020-2021-010**.

### **CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-011**:

New Story School	Melmark, inc.
Kelly Services 2020/2021 Addendum	Melmark, inc.
MCIU: Technology Cloud Services	Melmark, inc.
The Camphill School	

### **MCIU JOINT PURCHASING AGREEMENT**

The Superintendent recommends the Board approve/ratify the MCIU Joint Purchase Agreement and a copy be filed in the Secretary's office as **Addendum #2020-2021-012**.

### **PLANCON K GENERAL OBLIGATION BOND SERIES OF 2020**

The Superintendent recommends the Board acknowledge the PlanCon K for GOB Series of 2020 and a copy be filed in the Secretary's office as **Addendum #2020-2021-013**.

### **PSD WORKERS COMPENSATION MEDICAL PROVIDERS PANEL**

The Superintendent recommends the Board approve the PSD Workers Compensation Medical Providers Panel as presented and copies be filed in the Secretary's office as **Addendum #2020-2021-014**.

### **RESIDENT STUDENT TRANSPORTATION RESOLUTION**

The Superintendent recommends the Board approve the resident student transportation resolution and a copy be filed in the Secretary's office as **Addendum #2020-2021-015**.

Upon roll call, all members present voted aye for the above consent items. Ayes: Nine. Nays: None.  
Motion carried

### **INFORMATION**

Virtual Meetings: Mrs. Francis announced the Board will continue holding virtual meetings until the Governor's guidelines allow public gatherings that can assure

Monthly Meeting Notice: Mrs. Jampo shared the September 2020 meeting notice.

### **FEDERATION REMARKS**

Mrs. Liebold stated she feels supported by the administrators and the decisions made as the teachers prepare to begin remote learning. She asked the Board for a grace period as everyone is learning the virtual program. She thanked the Board for their support.

## **ROUND TABLE**

Mr. Armato stated he is proud of the administration, the professional and support staff for the work they do under unique circumstances. He encouraged Board members to be aware of the anxiety all are experiencing and to be supportive of one another.

Mr. Rose thanked the administrators and teachers for their hard work during the summer.

Mrs. Barnhill agreed with Mr. Rose. She thanked the teachers for working hard to get everything together to meet the needs of the students.

Mrs. Lawrence thanked the staff for all they are doing. She recognizes the difficult task of planning lessons for remote learning. Mrs. Lawrence offered grief support

Mr. Hylton expressed his hope that no one would worry about observing virtual classrooms. The observations are not shared with anyone. He noted this Board is the best Board he has experienced. He asked the administration to share with the Board an update on enrollment numbers as changes may occur in cyber charter enrollments, etc. due to the virtual learning.

Ms. Bearden thanked the administration and staff for their hard work pre-planning to provide the students with the best education possible. She encouraged everyone to show patience. Ms. Bearden welcomed back the students and staff to the new school year.

Mr. Kline echoed all the Board comments.

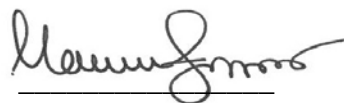
Mrs. Johnson recognizes the feeling of mixed emotions and the need for patience. She trusts that the community will see some unexpected silver linings. Mrs. Johnson appreciates all the work everyone is doing.

Mr. Rodriguez looks forward to the start of school on Monday. He recognized the teachers for their dedication and is confident things will go great. He thanked the Board for their support.

Mrs. Francis is confident that the District will do the best it possibly can and will be a good example for other districts.

## **ADJOURNMENT**

It was moved by Ms. Bearden and seconded by Mrs. Barnhill that the Board adjourns. None opposed. The meeting adjourned at 8:10 pm



Maureen Jampo  
Board Secretary