



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
June 18, 2020**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 18, 2020 at 7:00 PM via virtual communication with President, Mrs. Amy Francis presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mrs. Bonita Barnhill., Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent was Ms. Katina Bearden. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis. Joining the meeting was Federation Vice-President, Mr. Robert Decker.

**PRESENTATIONS**

**STRIVE Initiative: PMS Mentorship Program**

David Charles shared information about the community based mentorship program. The program started in 2018 to connect the community with students, staff and parents, building relationships. The current focus is on the Middle School and looking to present an introduction at the elementary level. Mentors can join the program by completing a survey of interest found on the STRIVE website. The commitment is a one year commitment for a 35 minute session once a week. The needs of the program are mentors, programmers, diversity and funding.

**Pottstown Middle School Musical**

Diana Stitt was pleased to announce the Middle School has been awarded, through a Disney grant, the opportunity to perform “Beauty and the Beast”. The grant covers the license, music, and scripts. Mrs. Stitt is working on securing the necessities for the production (volunteers, costumes, etc.).

**Montgomery County Community College Announcement**

Kelly Strunk provided the Board with information on a new college program that is being offered at the Pottstown Campus. The College Connection Experience is a summer program offered to new students interested in acquiring an Associate’s Degree.

**Graduation Video**

Mr. Rodriguez shared a preview of the High School Graduation Video.

**2020/2021 Phase Re-opening**

Mr. Rodriguez gave an overview of the survey results and the PA Pandemic levels for re-opening. The administration will work on options for concessions when going to the Green Phase to address safety concerns for students, parents and staff. A plan to address Academic and Co-Curricular (Athletics, Music, etc) will be presented to the Board for review and approval.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on May 21, 2020.

## **LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of May 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-077**.

## **TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for May 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-078**.

## **COMMITTEE REPORTS**

### **POLICY/PERSONNEL COMMITTEE** – MRS. BARNHILL

The Committee met virtually on June 4. The Committee heard a presentation on a food assistance program for Pottstown families that is provided by the Department of Human Services. Three policies were reviewed and recommended by the Committee to be placed on tonight's agenda for Board approval. The Committee was in favor of a full-time nurse at the Middle School to assist with coverage at the Middle School and other buildings as needed.

### **CURRICULUM COMMITTEE** – MRS. LAWRENCE

The Committee met virtually on June 4. The Committee heard a presentation on PDE Flexible Instructional Days options and updates on Related Art & Science resources and a text book adoption. The textbook adoption is on tonight's agenda for Board approval.

### **FACILITIES/FINANCE COMMITTEE** – MR. HYLTON

The Committee met virtually on June 11. Highlights from the meeting included moving forward with the roof projects at the High School and Lincoln Elementary and a 2020/2021 budget presentation with a zero tax increase using approximately \$1,707,479 reserves.

### **PUBLIC RELATIONS/COMMUNITY ENGAGEMENT** – MR. ROSE

The Committee met virtually on June 11. The Committee heard three presentations from community Organizations (Community Engagement: Black Lives Matter and MCCC Connections Experience Program). The Committee was given an overview from Mr. Rodriguez on COVID-19 survey and Pandemic planning for options to return to school. All members present were not in favor of a staggered schedule.

### **BOROUGH LIAISON** - MR. ROSE

No report.

### **MCIU** - MRS. BARNHILL

No report.

### **MONTGOMERY COUNTY LEGISLATIVE/PSBA** – MRS. JOHNSON

Both meetings were virtual meetings and focused on budgets, the opening of schools in the Fall and Advocacy.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

## **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

Patron Virtual Comments: congratulations to graduates and eager to get back on fields.

**Board Members Comments (consent items):** None.

**BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

All members were in favor of approving the minutes from the Regular Board meeting held on May 21, 2020, the List of Bills and Treasurer's Report for May 2020. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**BOARD ACTION: CONSENT**

It was moved Mr. Armato and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL (CONSENT)**

RESIGNATIONS/TERMINATIONS

Professional

Danielle Walt, Elementary Teacher, Barth Elementary, resignation effective August 1, 2020; hire date January 28, 1998.

Ratify Patricia Eaton, Middle School Teacher, resignation effective June 8, 2020; hire date August 21, 2018.

Ratify Lauren Himmelreich, Middle School Teacher, resignation effective June 16, 2020; hire date October 3, 2006.

Jason Bergey, Middle School Special Education Teacher, resignation effective June 30, 2020; hire date November 12, 2002.

Classified

Ann Kantner, Part-time Nurse, Middle School, resignation effective August 17, 2020; hire date February 28, 2020.

Ratify Jasmine Shawell, Paraprofessional, Middle School, resignation effective June 8, 2020; hire date October 15, 2019.

Kayla Earnest, Paraprofessional, Franklin Elementary, resignation effective June 24, 2020; hire date January 3, 2019.

Terminations: End of Assignment

Ratify Amanda Walsh, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Nicole Pearson, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Christine Lepkowski, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Hope Davis, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Coleen Fetter, Long Term Substitute Teacher, effective June 8, 2020.

CHANGE IN POSITION/SALARY

Classified

Heather Miller, Administrative Clerk, North End, effective July 1, 2020, \$18.23/hr (commensurate with grant funded position).

ELECTIONS

Administrative

Rachael Joyce, Special Education Supervisor Middle Level, effective July 1, 2020, \$85,000/yr.

Professional

Christina Lepkowski, Long Term Substitute Teacher, Franklin Elementary, effective August 17, 2020, \$194/day, coverage for K. Sabata.

Krystle Rothenberger, Long Term Substitute Teacher, Middle School, effective August 17, 2020, \$194/day, coverage for V. Damiano.

Amanda Walsh, Long Term Substitute Teacher, Lincoln Elementary, effective August 17, 2020, \$194/hr, coverage for S. Vandruff.

Exempt

Shelby Gundling, Board Certified Behavioral Analyst, effective August 10, 2020, \$65,000/yr.

Leslie Schadler, Board Certified Behavioral Analyst, effective August 10, 2020, \$65,000/yr.

Classified

Melanie Barkon, Pre-K Counts Assistant, North End, effective August 17, 2020, \$13.92/hr (grant funded, replacing M. Stierly).

21st Century Summer Program - Virtual (addition)

HS Tutor, \$30/hr - Robert Decker

Beech Street Learning - Summer Program (Virtual)

Tutor, \$29/hr - Sarah Clark, Jimai Springfield

Summer Curriculum Writer

Ratify Krystle Rothenberger, PMS, effective June 13. 2020, \$30/hr.

Addition to Mentors 2019-2020

Jane Hospador, Mentor for Marissa Wells, Franklin Elementary, \$109.00

ESY - Summer 2020

Psychologist, \$30/hr	Kinsey Edgar-Neilsen		
BCBA, \$30/hr	Shelby Gundling		
Teacher, \$30/hr	Ethan Abdalla	Jessica Lineman	Arden Moore
	Jessica Ferry	Beth Mason	Jame Stringer
	Tamara Gundersen	Amanda McDevitt	Marissa Wells
Teacher -Speech , \$30/hr	Dina Rice	Amy Sellman	Terri Spitko
	Kathy Valerio		
Occupational Therapist . (daily rate,\$30/hr min)	Christine Crew	Jamie Vigliotta	Cheryl Wambold
Paraprofessional, \$13.65/hr	Kirsten Hairston		

CO-CURRICULAR ASSIGNMENTS

Additions: 2019-2020 Co-Curricular Assignment Winter Sports

Michaela Johnson. HS Winter Track, Level 1, \$1,301.00

2020/2021 Co-Curricular Assignments: Fall Sports \* **Addendum #2019-2020-079.**

Payment of stipends shall be contingent upon receiving the reopening of schools and the ability as determined by the Administration to provide such co-curricular offerings to students consistent with CDC and Commonwealth of PA guidelines. The District reserves the right to prorate or not pay stipends in the event of a school closure, school modification, and/or discontinuation of the activity due to pandemic or other events surrounding the pandemic. If pay is prorated, it will be for the officially recognized season, not any pre-season training, planning or scrimmaging.

**POLICIES (CONSENT)**

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-080:**

- Policy 222: Tobacco and Vaping (Student)
- Policy 323: Tobacco and Vaping (Employees)
- Policy 246: Student Wellness

**PSBA DELEGATE APPOINTMENTS TO DELEGATE ASSEMBLY (CONSENT)**

The Superintendent recommends the Board approve the PSBA Delegate Appointments as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-081.**

**CH 339 GUIDANCE & CAREER READINESS PLAN (CONSENT)**

The Superintendent recommends the Board approve the CH 339 Guidance & Career Readiness Plan as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-082.**

**CONTRACTS (CONSENT)**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-083:**

- New Story Schools ESY
- New Story Schools ESY
- Lincoln Center(Counselor/Social Worker)
- The Pathway School ESY
- CMD Services Inc.
- Bancroft NeuroHealth 20/21
- PHMC\_Fairwold ESY
- Invo HealthCare Assoc. ESY
- MOU: The Glenn Price Group (PEAK)
- MOU: Family Services (PEAK)
- MOU: Scattergood (PEAK)
- Valley Forge Educ. Services 20/21
- Valley Forge Educ.Services ESY
- MOU: MCIU RWAN Addendum

**BID AWARD: CAFETERIA FOIL & PLASTICE ITEMS (CONSENT)**

The Superintendent recommends that purchase orders/contracts be awarded to the company indicated, the award in being made to the lowest bidder meeting the required specifications.

- Cafeteria Foil & Plastic Bid Award: Durable Packaging - \$22, 036. 79

**BUDGET TRANSFER RESOLUTION (CONSENT)**

The Superintendent recommends the Board approve the Budget Transfer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-084.**

**COMMIT FUND FOR FUTURE EXPENDITURES RESOLUTION (CONSENT)**

The Superintendent recommends the Board approve the Commit und for Future Expenditures Resolution as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-085.**

**DESIGNATION OF DEPOSITORY (CONSENT)**

The Superintendent recommends the Board approve the Designation of Depositories and a copy be filed in the Secretary’s office as **Addendum #2019-2020-086.**

**INVESTMENT OF FUNDS RESOLUTION (CONSENT)**

The Superintendent recommends the Board approve the Investment of Funds Resolution and a copy be filed in the Secretary’s office as **Addendum #2019-2020-087.**

**MCIU INTERGOVERNMENTAL AGREEMENT (CONSENT)**

The Superintendent recommends the Board approve the MCIU Intergovernmental Agreement as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-088.**

**O & S ASSOCIATES 2020 BUILDING ENVELOPE REPAIR PROGRAM (CONSENT)**

The Superintendent recommends the Board approve the O & S Associates 2020 Building Envelope Bidding and Construction Program as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-089.**

**OCCUPATIONAL ADVISORY COMMITTEE MEMBER LIST/MEETINGS (CONSENT)**

The Superintendent recommends the Board acknowledge the 2019/2020 OAC Member List and Meetings and a copy be filed in the Secretary’s office as **Addendum #2019-2020-090.**

**STUDENT ACCIDENT INSURANCE (CONSENT)**

The Superintendent recommends the Board approve the 2020/2021 Student Accident Insurance coverage provided by Alive Risk Ltd. through American Management Advisors as the plan administrator at the following rates: (prices listed below reflect no change over the 2019/2020).

School Time:	\$ 36.00
24 Hour Coverage:	\$130.00
Dental:	\$ 8.50
Football Coverage:	\$ 60.00 per player

**TEXTBOOK ADOPTION (CONSENT)**

The Technology-Curriculum Committee and the Superintendent recommend the textbook and supplemental materials adoptions as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-091.**

Upon roll call, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**NON-CONSENT**

The non-consent items were presented for board consideration.

**Hearings from Patrons of the Schools** (limited to non-consent items): none.

**PERSONNEL (NON-CONSENT)**

POSITION: Professional

Emotional Support Classroom Teacher Stipend, \$3,000/yr for the 2020.2021 school year.

ELECTION: Professional

Hope Davis, Special Education Teacher, initial assignment to be Pottstown High School, effective August 17, 2020, \$45,500/yr + Special Education Stipend in accordance with Professional Agreement and ES Stipend, Bach-Step 1

It was moved by Mrs. Johnson and seconded by Mrs. Barnhill that the Board approve the above non-Consent personnel items as presented.

Upon roll call vote, all members voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**EDGEWOOD CENTER RE-OPENING (NON-CONSENT)**

The Superintendent recommends the Board acknowledge the reopening of the Edgewood Center .

- PDE Letter of Notice - **Addendum #2019-2020-092**

It was moved by Mr. Rose and seconded by Mr. Kline that the Board approve the reopening of the Edgewood Center as presented.

Upon roll call vote, all members presented voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**ADOPTION OF 2020-2021 PROPOSED FINAL BUDGET (NON-CONSENT)**

The Superintendent recommends the Board adopt the 2020/2021 Proposed Final Budget as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-093**.

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the Board adopt the 2020/2021 Proposed Final Budget as presented.

Upon roll call vote, all members presented vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**HOMESTEAD/FARMSTED EXCLUSION RESOLUTION (NON-CONSENT)**

The Superintendent recommends the Board approve the Homestead/Farmstead Exclusion Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-094**.

It was moved by Mr. Armato and seconded by Mrs. Lawrence that the Board approve the Homestead/Farmstead Resolution as presented

Upon roll call vote, all members presented vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**NEW BUSINESS**

PSBA Equitable Funding Proposal

Mrs. Johnson submitted the PSBA Equitable Funding Proposal for Board action. The equitable funding proposal will be submitted to the PSBA Delegate Assembly Platform for consideration.

Mrs. Francis called for a straw vote to accept the PSBA Equitable Funding Proposal for Board approval.

All members present were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

Board Statement

Mrs. Francis submitted a copy of a letter addressed Montgomery County Commissioners for Board consideration. She asked Board Members to consider adding their signatures.

Mr. Kline abstained from signing noting a conflict of interest.

**INFORMATION**

Monthly Meeting Notice: July/August

**FEDERATION REMARKS**

Mr. Decker on behalf of the Federation of Pottstown Teachers, congratulated Mr. Moyer on being selected as the Pa 2020 National Distinguished Principal. Congratulations were extended to the 2020 graduates and thank you to Mrs. McCoy and the staff.

**ROUND TABLE**

Mr. Rose congratulated the 2020 graduate class and teachers for their hard work.

Mr. Armato looks forward to a responsible re-opening. He commended the staff for a great job facing the challenges of the pandemic.

Mr. Kline extended his thanks to all PSD employees. He was impressed with a job well done.

Mrs. Barnhill congratulated the graduates and the staff for their efforts to keep students going.

Mrs. Johnson expressed her deep appreciation to the PSD team and congratulations to all the graduates.

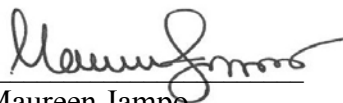
Mr. Rodriguez encouraged the community to complete the 2020 Census. He thanked everyone who helped put the graduation ceremony together.

Mrs. Francis stated it was an amazing year that demonstrated the strength of the PSD team. She reminded the Board of the executive session for the purposes of school safety and security immediately following the conclusion of the Board meeting.

**ADJOURNMENT**

It was moved by Mr. Rose and seconded by Mrs. Johnson that the Board adjourns. None opposed. The meeting adjourned at 8:34 pm.

**EXECUTIVE SESSION FOR THE PURPOSE OF SCHOOL SAFETY AND SECURITY.**



Maureen Jampo  
Board Secretary