



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE COMBINED
COMMITTEE OF WHOLE/REGULAR MEETING
November 16 2017**

The Combined Committee of the Whole and Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, November 16, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand, Mr. Emanuel Wilkerson and Mr. Ron Williams. Absent was Ms. Katina Bearden. Also present were Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Student Representatives, Ms. Courteney Parry and Ms. Johnay Cranford; Mr. Brian Hostetler, Mrs. Danielle McCoy, Mr. Steven Anspach, Mr. Kevin Downes, Mr. Robert Decker, Mr. John Armato, members of the press and interested citizens.

PRESENTATION

Mr. Anspach presented to the Board details regarding the recent rulings of the PIAA and the impact on the Thanksgiving Football game. He explained the new rulings, as presented to the Co-Curricular Committee during the past year, prohibit the team from playing for 25 days or more if the team does not qualify for the playoffs. This will affect the players moving into winter sports and jeopardizes their well being. A petition was circulated to PIAA to waive this ruling but the petition was denied. Mr. Anspach noted that the district will look at other opportunities to play Owen J. Roberts during the playing season.

Board members questioned the PIAA By-laws allowing 5 practices prior to a competition versus their ruling for the 25 to 27 days of not playing. Board members also questioned their role in making the decision not to play the Thanksgiving game.

It was determined that it is the administration's responsibility to make the decision in the best interest of the students well being.

MINUTES

It was moved by Mr. Hylton and seconded by Mr. Williams that the minutes from the Committee of the Whole held on, October 19, 2017 and Regular Board meeting held on October 23, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One. Motion carried.

LIST OF BILLS

Mrs. Stilwell presented the list of bills paid from the various funds for the period of October 2017 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-030**.

TREASURER'S REPORT

Mrs. Stilwell presented the Treasurer's Reports for October 2017 to be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-031**.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One.
Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

Mr. Jeff Moser, 805 North Hanover Street, spoke about ways to get around the PIAA rulings. He explained two options as a means to play the Thanksgiving Day game. He talked about th how important the Turkey Bowl game is to the kids, clubs and community.

COMMITTEE REPORTS

CURRICULUM/CO-CURRICULAR/TECHNOLOGY COMMITTEE – Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on November 2. Curriculum updates included Career & Technical programs, PDE graduation requirements, the addition of an elementary school counselor provided and funded by the Lincoln Center. Co-Curricular highlights were a report on non-athletic programs, branding, the start of a Middle Scholl softball program and an update on PIAA ruling that impacts the Thanksgiving football game. A full report is included as an attachment to the board agenda.

COMMUNITY RELATIONS COMMITTEE – Mr. Wilkerson

The Community Relations Committee meeting was held on November 2. The committee finalized preparations for the Father/Daughter dance and is continuing discussions on grass root initiatives.

STUDENT BOARD REPRESENTATIVE – Ms. Parry and Ms. Cranford

Inductions to DECA and National Honor Society took place this month. The Interact Club conducted a coat drive, collecting 82 coats to donate to clusters and Salvation Army. The Service Club is having a food drive competition with a goal to feed 30 families. The homeroom that raises the most food will win a pizza party. Winter sports starts tomorrow.

FACILITIES COMMITTEE – Mr. Heidel

The committee met on November 9. Mr. Kripplebauer provided the committee with an overview of the updated seven year plan up to the year 2023. Projects include exterior work and roofing at the schools and administration building. The committee reviewed proposed language changes to the Use of Facilities policy for future discussion with the Policy Committee.

JOINT FINANCE/PERSONNEL COMMITTEE – Mr. Hylton

The Joint Finance/Personnel Committee meeting was held on November 9. The committee report is can be accessed as an attachment to the board agenda. Mr. Heidel gave an overview of the proposed Beech Street Learning Studio presented by Dr. White.

POLICY - Mr. Wilkerson

The Policy Committee met on October 19. The Policy Committee recommended several policies for Board approval on October 23. The committee asked that Policy 249 be pulled from tonight's agenda for further discussion. The committee recommends the remaining policies for board approval as presented on tonight's agenda.

BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

Borough Council voted against an expansion requested by Creative Health. Other action taken by the council included an ordinance creating the Pottstown Borough Land Bank and approval to cap the proposed tax increase at 18.61%.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE - Mr. Williams

The state has found a way to balance the state budget through borrowing and gambling funds.

APPROVAL OF CONSENT ITEMS

Mrs. Jampo presented the consent items for Board approval and the non-consent for Board consideration.

Hearings from Patrons of the Schools (limited to consent and non-consent items)

Mr. David Miller, 96 Cedar Street, inquired when the District Superintendent Annual Assessment of Performance will be to the public.

CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Stilwell that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Classified

Ratify Lisa McCann, Part-time School Cleaner, Barth Elementary, resignation effective September 27, 2017; employed since April 2, 2012.

Christine Weiss, Student Proctor, termination due to job abandonment, effective November 16, 2017.

LEAVES

Professional

Ratify Britney Oxenford, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, effective October 16, 2017, end date tbd.

Ratify Kelly Smale, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective October 24, 2017, end date tbd.

Kristina Corominas, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be April 30, 2018, end date tbd.

Amanda Fusco, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be March 28, 2018, end date tbd.

Exempt

Ratify Karen Kile, PEAK Pre-K Counts Coordinator, request for intermittent leave of absence covered by Family Medical Leave Act, effective October 5, 2017, end date tbd.

Classified

Ratify Brittany Zacharias, Classroom Assistant, Barth Elementary, request for leave of absence effective November 7, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Classified

Ratify Dionne Phillips, from Substitute Support Staff to Part-time School Cleaner, Barth Elementary, effective October 24, 2017, 4 hr/day, \$11.92/hr. (replacing L. McCann)

Ratify Joanne Loeper, from Part-time Cafeteria Worker to Part-time Elementary School Cleaner, Rupert Elementary, effective October 31, 2017, 4 hrs/day, \$11.92/hr (replacing B. King).

Ratify Philip Thees, from Part-time Elementary School Cleaner to Custodian 1, Pottstown High School, effective November 13, 2017, \$15.07/hr (replacing T. Emmick).

Amy Nagle, from Part-time Front Desk Clerk to Classroom Assistant, Pottstown Middle School, effective November 20, 2017, \$13.65/hr (replacing A. Yeager).

Ratify Melanie Reinert, from Classroom Assistant to Intervention Assistant, Lincoln Elementary, effective November 13, 2017, \$13.99/hr (replacing A. Updegrove).

ELECTIONS:

Professional

Jeanann Irwin, Secondary Teacher, initial assignment to be Pottstown High School, effective November 28, 2017, \$44,500/yr, Step 1- Bach (contract of B.DiPette).

Classified

Ratify Mary Deery, Substitute Support Staff, effective October 11, 2017, hourly rate per schedule.

Marissa Challenger, Classroom Assistant, Franklin Elementary, effective November 20, 2017, \$13.65/hr (replacing M. Reinert).

Paul Davis, Jr. Part-time Elementary Cleaner, Lincoln Elementary, effective November 28, 2017, 4 hrs/day, \$11.92/hr (replacing P. Thees)

Homebound Instruction, \$29/hr

Ratify Krista Corropolese, Pottstown Middle School, from November 6, 2017, end date tbd., assignment not to exceed 5 hrs./week.

Compensation for missed planning time, \$23/hr

Ratify Michaela Johnson, PHS, 9 missed planning times, \$207.00 (9/25/17 to 10/6/17)

Ratify Michaela Johnson, PHS, 16 missed planning times, \$368.00 (10/9/17 to 11/3/17)

PEAK Community Forum (paid through W. K. Kellogg Foundation Grant):

Child Care Worker: All Pottstown School District staff members are approved on an "as need basis", \$20/hr.

Bilingual Moderator: All qualified Pottstown School District staff members are approved on an "as need basis", \$100/event.

Moderator: All qualified Pottstown School District staff members are approved on an "as need basis", \$100/event.

Co-Curricular Assignments : 2017/2018 Winter Sports & Non-Athletics

***Addendum #2017-2018-032.**

TUITION REIMBURSEMENT

Professional

<u>Name</u>	<u>School</u>	<u>9/30/2017 deadline</u>
Alexander Diehl	PMS	\$150.00
Theresa Dundon	PMS	\$525.00
Joshua Wagner	Lincoln	\$705.00
Leslie Swartz	Lincoln	\$705.00
Melissa Lopez	Franklin	\$705.00

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Maureen Jampo Robert Kripplebauer	PASBO Annual Conference	Hershey, PA	03/07/2018 - 03/09/2018	\$922.00 pd by dept. budget
PHS	Katherine German	Midwest Clinic- International Band & Orchestra Conf.	Chicago, IL	12/20/2017 - 12/22/2017	\$120.00 pd by dept. budget

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-033.**

1. 007: Policy Manual Access
2. 122: Co-Curricular Program for PHS / PMS
3. 247: Hazing

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-034**

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|--|------------------|
| 1. MOU: Steel River Playhouse (21st Century) | 3. MCIU: Title 1 |
| 2. MOU: PHMC (21st Century) | 4. People Share |

PLANCON K, General Obligation Note, Series 2017

The Superintendent recommends the Board approve/ratify the following PlanCon K, General Obligation Note, Series 2017 as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-035.**

SUBSTITUTE TAX COLLECTOR APPOINTMENT RESOLUTION

The Superintendent recommends the Board approve the Substitute Tax Collector Appointment Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-036.**

RESOLUTION TO LIMIT SCHOOL PROPERTY TAX INCREASE

The Superintendent recommends the Board approve the resolution to limit property tax increase as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-037.**

Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

NON-CONSENT:

DISTRICT SUPERINTENDENT ANNUAL ASSESSMENT OF PERFORMANCE

Motion to accept the District Superintendent Annual Assessment of Performance.

Mr. Kalis stated this is a school code requirement for superintendents. He explained that the assessment is for last year when Mr. Rodriguez served as Acting Superintendent and although not required, was requested by Mr. Rodriguez to proceed with the annual assessment process. When the Board accepts the assessment it will be posted to the district website and a copy be filed in the Secretary's office as **Addendum #2017-2018-038.**

It was moved by Mr. Williams and seconded by Mrs. Stilwell that the Board accept the annual assessment as presented.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried

UNFINISHED BUSINESS

Mrs. Weand asked the Board to vote on salary increases for Support Staff and Act 93 and asked Mr. Kalis for legal counsel on the proposed action to be taken.

Mr. Kalis stated the board runs on committees and recommendations come out of committee. Salary increases are a personnel matter and is appropriate for executive session discussion.

Mr. Williams opposed going against protocol.

Mrs. Stilwell, Finance Chairperson, was not in favor of moving forward with a vote.

Mrs. Francis confirmed that it is the committee's chair decision not to move forward with a vote.

NEW BUSINESS

None.

INFORMATION

1. Monthly Meeting Notice: December 2017

FEDERATION REMARKS

Mr. Decker recognized this year's class of National Honor Society inductees' as the largest class. He acknowledged Franklin and Lincoln Elementary for their recent achievements. He thanked the outgoing Board Members for their support to help students be successful.

ROUND TABLE

Mrs. Stilwell stated she enjoyed her four years serving on the board and looks forward to her service as a parent.

Ms. Parry - no comment.

Mr. Cranford - no comment.

Mr. Wilkerson thanked the outgoing board members for their mentoring.

Mr. Heidel recognized the borough's tribute to Mr. Downey for his service, dedication and accomplishments in the community. He thanked the outgoing board members for their service and dedication.

Mrs. Weand expressed her appreciation for the opportunity to serve on the board for the past eight years. She donated a picture from her family to be displayed in the Alumni Gallery.

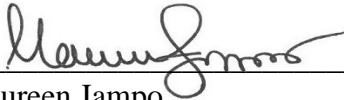
Mrs. Lawrence thanked the outgoing board members for their support.

Mr. Williams spoke about property taxation and the need to fund education in a universal manner.

Mrs. Francis recognized the dedication and commitment of Mr. Downey. She thanked the outgoing board members for their service. She looks forward to working with the newly elected board members.

ADJOURNMENT

It was moved by Mr. Wilkerson and seconded by Mrs. Stilwell that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:31pm.



Maureen Jampo
Board Secretary