



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
October 23, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, October 23, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand and Mr. Emanuel Wilkerson. Absent was Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Assistant Board Secretary, Mrs. Mary Ellen Urquhart; Solicitor, Mr. Stephen Kalis; Student Representative, Ms. Courteney Parry; Mr. Brian Hostetler, Mrs. Danielle McCoy, Mrs. Kelly Leibold, Mr. John Armato, members of the press and interested citizens.

OATH OF OFFICE: APPOINTMENT OF STUDENT BOARD REPRESENTATIVES

Mr. Rodriguez presented the following appointed student representatives to Judge Palladino who administered the Oath of Office: Johnay Cranford. Absent was Kayleigh Gibson.

Mr. Williams entered the meeting at 7:05 pm.

MINUTES

It was moved by Mr. Hylton and seconded by Mr. Heidel that the minutes from the Committee of the Whole held on September 21, 2017 and Regular Board meeting held on September 25, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

LIST OF BILLS

It was moved by Mrs. Stilwell and seconded by Mrs. Weand that the list of bills paid from the various funds for the period of September 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-022**.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

TREASURER'S REPORT

It was moved by Mrs. Stilwell and seconded by Mrs. Weand that the Treasurer's Reports for September 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-023**.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board approval and the non-consent for Board consideration.

CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Stilwell that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administrative

Ratify Aaron Trusky, Director of Technology, rescinded acceptance of position, effective September 1, 2017.

Professional

Ratify Kyle O'Neill, Construction Technology Teacher, Career & Technical, resignation effective October 6, 2017; employed since October 2, 2013.

Bernard Gallagher, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective March 1, 2018; employed since August 28, 1995.

Exempt

Ratify Amber Deyo, School Psychologist, Lincoln Elementary, resignation effective when position is filled or October 14, 2017; employed since November 8, 2016.

Classified

Ratify William Bitler, Technician I, Technology Dept., resignation for the purpose of retirement, effective October 4, 2017; employed since September 6, 2006.

Edna Discullo, Classroom Assistant, Barth Elementary, resignation for the purpose of retirement, effective June 30, 2018; employed since October 23, 2007.

Ratify Brenden King, Elementary School Cleaner, Rupert Elementary, resignation effective October 18, 2017; employed since March 25, 2014.

LEAVES

Professional

Ratify Jared Leimeister, Secondary Teacher, Pottstown Middle School, request for military leave of absence, effective October 4, 2017, end date tbd.

Ratify Diane Halpine, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective October 17, 2017, end date tbd.

Classified

Ratify Sheree Kulp, Classroom Assistant, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective October 11, 2017, end date tbd.

Ratify Joyce Grebe, Part-time Cafeteria Worker, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective September 21, end date tbd.

Ratify Seth Lawrence, Classroom Assistant, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, effective September 18, 2017, end date tbd.

Jennifer Jarolin, PEAK, request for leave of absence, effective October 24, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Natalya Nodolski, from Substitute Support Staff to Pre-K Classroom Assistant, Franklin Elementary, effective October 24, 2017, \$13.65/hr.

Timothy Emmick, from Custodian I to Head Custodian , Pottstown High School, effective November 23, 2017, \$18.23/hr. (replacing C. Rhoads).

Kaitlynn Bortz, from Classroom assistant to Intervention Assistant, Lincoln Elementary, effective October 23, 2017, 7 hrs/day, no change in hourly compensation rate (replacing G. Alderfer).

Katie Coolong, from Substitute Support Staff to Classroom Assistant, Rupert Elementary, effective October 23, 2017, 7 hrs/day, \$13.65 hr. (replacing D. Auman)

ELECTIONS:

Professional

Ratify Evin Jarrett, Secondary Teacher, initial assignment to be Pottstown High School, effective October 9, 2017, \$44,500/yr, Step 1- Std, (contract of K. O'Neill).

Ratify Kalena Pippert, Elementary Teacher, initial assignment to be Rupert Elementary, effective September 12, 2017, \$45,000/yr, Step 2 - Bach, (contract of M. DiDonato) **correction to 9/25/17 board approval*

Nichola Pezzino, Special Education Teacher, initial assignment to be Pottstown Middle School, effective November 2, 2017, \$45,000/yr + \$800 stipend, Step - Bach. (contract of V. Barnaik)

Exempt

Georgia Brasco, School Psychologist, Lincoln Elementary, effective December 10, 2017, \$60,000/yr, (replacing A. Deyo).

Classified

Ratify Patty Nazzaro, Pre-K Counts Classroom Assistant, Lincoln Elementary, effective October 23, 2017, \$13.65/hr (grant funded).

Ratify Mary Deery, Substitute Support Staff, effective October 11, 2017, hourly rate per schedule.

Compensation for Missed Planning Time, 2017/2018 school year, \$23/hr
Michaela Johnson PHS 18 missed planning times \$414.00 (8/28/17 to 9/22/17)

Homebound Instruction, \$29/hr
Ratify Danielle Lawrence, Pottstown Middle School, from September 29, 2017, end date tbd, assignment not to exceed 5 hours per week.

Walking School Bus, Temporary Coordinator
Ratify Shannon Wagner, 11.75 hrs, \$340.75 (9/18/17 to 10/4/17)

Music Accompanist: 2016/2017
Frances Emrick \$280 (4 rehearsals/4 concerts)
Chris Sperat \$ 70 (2 concerts)

Additions /Changes to Co-Curricular Assignments: Fall Sports 2017/2018 * Addendum #2017-2018-024.

Co-Curricular Volunteers: Walking School Bus

Candace Woessner	Clay Ryce	Brooke Martin	Nicole Matz	Beth Desch
George Takach	Ruth Hood	Kathy Kunitis	Staci McAndrew	Ada Sykes
Micca Patterson	Francis Hylton	Jennifer Isett	Tom Gaus	Sally Iezzi
Dave Czarnecki	Richard Zimmerman	Pat Martinez	Joe Brown	Jamie Tyson
Cindy Shepherd	Wendy Wilkinson	Joseph Wynands	Barbara Brown	

PAYMENT OF SICK LEAVE

Accumulative Sick Leave Payment at Retirement
Sue Yocom, In Accordance with Exempt Guidelines, \$1,500.00
William Bitler, In Accordance with Support Guidelines, \$1,415.20

TUITION REIMBURSEMENT

<u>Professional</u>			<u>Support/Exempt Staff</u>		
<u>Name</u>	<u>School</u>	<u>9/30/17 deadline</u>	<u>Name</u>	<u>Bldg.</u>	<u>Amount</u>
Richard Saylor	PMS	\$ 1,425.00	Kimberly White	Barth	\$2,000.00
Jordan Thomas	PHS	\$ 1,086.75			
Erin Bumbaugh	PMS	\$ 2,898.00			
Ian Lawrence	PMS	\$ 102.00			
Alexander Diehl	PMS	\$ 3,000.00			
Cynthia Kuklinski	Franklin	\$ 1,080.00			
Rachel Ficca	PMS	\$ 1,010.00			
Theresa Dundon	PHS	\$ 885.00			
Danielle Lawrence	PMS	\$ 102.00			
David Woodley	PHS	\$ 510.00			
Victoria Damiano	PMS	\$1,449.00			

TENURE/PERMANENT CONTRACT

<u>Name</u>	<u>Bldg.</u>	<u>Eligible Date</u>
Britney Oxenford	Rupert	8/15/2016
Corina Miller	Rupert	8/15/2016
Richard Saylor	PMS	8/27/2016
David Woodley	PHS	7/1/2017
Victoria Damiano	PMS	8/26/2017
Margaret Taraboletti	PMS	1/21/2017
Bridget Volinskie	Franklin	1/14/2017
Alexander Diehl	PMS	10/1/2017

HORIZONTAL MOVEMENTS

<u>Name</u>	<u>Bldg</u>	<u>From</u>	<u>Step</u>	<u>Salary</u>	<u>SPE</u>	<u>to</u>	<u>Step</u>	<u>Salary</u>	<u>SPE</u>	<u>New Salary</u>
Melissa Lopez	Franklin	B	2	\$45,000.00		B+15	2	\$45,500.00		\$45,500.00
Jordan Thomas	PMS	B	2	\$45,000.00		B+15	2	\$45,500.00		\$45,500.00
Aaron Hinnershitz	PMS	B	2	\$45,000.00		B+15	2	\$45,500.00		\$45,500.00
Corey Trego	Franklin	B+15	2	\$45,500.00	\$800	M	2	\$49,000.00	\$800	\$49,800.00
David Woodley	PHS	B	3	\$45,500.00		B+15	3	\$46,000.00		\$46,000.00
Richard Saylor	PMS	B	2	\$45,000.00		B+15	2	\$45,500.00		\$45,500.00
Katherine German	PMS	M+15	8	\$57,000.00		M+30	8	\$60,000.00		\$60,000.00
Kari Kindig	Lincoln	M+15	8.67	\$58,340.00		M+30	8.67	\$61,340.00		\$61,340.00
Cynthia Kuklinski	Franklin	B+15	15	\$60,000.00		M	15	\$71,000.00		\$71,000.00
Andrea Roberts	PMS	M+15	5.63	\$52,630.00		M+30	5.63	\$55,260.00		\$55,260.00
Corina Miller	Rupert	B+15	3	\$46,000.00		M	3	\$49,000.00		\$49,000.00
Diane Hahn	Lincoln	M+15	19	\$88,000.00		M+30	19	\$91,000.00		\$91,000.00

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Deena Cellini	PASPA Annual Conf	Harrisburg, PA	02/28/2018 - 03/02/2018	\$815.00 pd by dept budget
Admin	Diane Meck	PASBO Annual Conf.	Hershey, PA	03/07/2018 - 03/09/2018	\$679.00 pd by dept. budget
Admin	Valerie Jackson	ECE Summit	Penn State	10/16/2017 - 10/18/2017	\$200.00 pd by Pre-K Counts Grant
PHS	Steve Park Michael Hewitt Sean McNamara Michael Pagano Dave Woodley	Integrated Learning Conf	State College, PA	11/08/2017 – 11/10/2017	\$1,444.00 pd by Perkins grant

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-025**.

- | | | |
|------------------------------|-----------------------|----------------------------------|
| 1. Berks County Intermediate | 4. Melmark, Inc. | 7. BC Joint Purchasing Agreement |
| 2. Lincoln Center | 5. Melmark, Inc. | 8. Accountable School Staffing |
| 3. New Story | 6. The Pathway School | |

BANK ACCOUNT SIGNATURE RESOLUTION (Consent)

The Superintendent recommends the Board approve the bank card signature resolution as presented and a copy be filed in the Secretary’s office as **Addendum #2017-2018-026**.

AMENDMENT TO ACT 93 AGREEMENT

The Superintendent recommends the Board approve/ratify the amendment to the Act 93 agreement as presented at the October Finance/Personnel Committee meeting and a copy be filed in the Secretary’s office as **Addendum #2017-2018-027**.

HS ELEMENTARY KITCHEN FREEZER REBUILD PROPOSAL (Consent)

The Superintendent recommends the Board approve moving forward with the elementary kitchen freezer rebuild proposal as presented at the October 12 Facilities Committee and a copy be filed in the Secretary’s office as **Addendum #2017-2018-028**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Nine. Nays: None. Motion carried

NON-CONSENT:

RETIREMENT AND SEPARATION AGREEMENT

The Superintendent recommends the Board approve/ratify the retirement and separation agreement for Employee "A" and a copy be filed in the Secretary’s office as **Addendum #2017-2018-029**.

Upon roll call vote, all members present voted aye. Ayes: Nine. Nays: None. Motion carried

UNFINISHED BUSINESS – none.

NEW BUSINESS – none.

INFORMATION

1. Monthly Meeting Notice: October 2017

FEDERATION REMARKS

Mrs. Leibold reminded the Board of the turkey bowl co-sponsored by the Federation of Pottstown Teachers and Pottstown Athletic League.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Weand commented on the Marshall movie and the Colebrookdale Railroad’s recent purchase of a new engine.

Mrs. Lawrence welcomed the new Junior Student Board Representative, Johnay Cranford.

Mr. Williams attended the PSBA Conference in Hershey. There is a strong advocacy developing, and soon to join is Bethlehem School District. He emphasized the importance of educating communities about the responsibilities and obligations to educating students.

Ms. Cranford thanked the Board for the opportunity to serve as a Student Board Representative.

Ms. Parry congratulated Ms. Cranford on her appointment and was pleased to have received two college acceptance letters.

Mrs. Stilwell – no comment.

Mr. Hylton – no comment.

Ms. Bearden congratulated Ms. Cranford and Ms. Parry. She talked about the November 17 Father Daughter Dance and welcomes any donations for the event.

Mr. Wilkerson congratulated Ms. Cranford and Ms. Parry.

Mr. Rodriguez commented on the Alumni Honor Roll Ceremony. The state deputy secretary of education visited Rupert's Farm to School event and was impressed with the students and the healthy snacks grown by the students.

Mrs. Francis congratulated Ms. Cranford and Ms. Parry.

ADJOURNMENT

Mrs. Francis called for the meeting to adjourn. All in favor. None opposed. Motion carried. The meeting adjourned at 7:17 pm.


Mary Ellen Urquhart
Assistant Board Secretary