



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
September 25, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, September 25, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Emanuel Wilkerson and Mr. Ron Williams. Absent were Ms. Katina Bearden, Mrs. Kimberly Stilwell and Mrs. Polly Weand. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Representative, Mr. Michael Baker; Mr. Ryan Oxenford, Mr. Brian Hostetler, Mrs. Danielle McCoy, Mr. John Armato, Mr. Robert Decker, Mrs. Elisabeth Yoder, members of the press and interested citizens.

Ms. Bearden entered the meeting at 7:03 pm.

PRESENTATION

Blades Edge - Mr. Tony Betts

Mr. Betts, owner of Blades Edge Unisex Salon, spoke about his life decisions and his determination to make positive changes in his life. His shop is dedicated to engaging students and encouraging them to push forward to learn all they can and to help them appreciate the work of the teachers. The services the shop provides helps to build good self esteem. His goal is to encourage other businesses to get involved and support the students and district. Mr. Betts expressed his appreciation and gratitude to the all that the staff, administration and school board does for the students and community.

SUPERINTENDENT AWARD

Mr. Rodriguez presented Mr. Betts with the Superintendent Award in recognition of his dedication and service to the students and community.

MINUTES

It was moved by Mr. Williams and seconded by Mr. Hylton that the minutes from the Committee of the Whole held on August 17, 2017 and Regular Board meeting held on August 21, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Two: None. Motion carried.

LIST OF BILLS

It was moved by Mr. Williams and seconded by Mr. Hylton that the list of bills paid from the various funds for the period of August 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-014**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Two: None. Motion carried.

TREASURER'S REPORT

It was moved by Mr. Williams and seconded by Mr. Hylton that the Treasurer's Reports for August 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-015**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Two: None. Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board approval and the non-consent for Board consideration.

CONSENT

It was moved by Mr. Williams and seconded by Mr. Hylton that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administrative

Anne Frederick, Head School Nurse, Pottstown Middle School, resignation for the purpose of retirement, effective June 30, 2018; employed since August 30, 1999.

Professional

Ratify Connie Belin, Intervention Specialist, Lincoln Elementary, resignation for the purpose of retirement, effective August 20, 2017; employed since January 3, 2000.

Karen Kemmerer, Special Education Teacher, Pottstown High School, resignation for the purpose of retirement, effective August 22, 2018; employed since November 16, 1998.

Patricia Dewald, Learning Support Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective February 2, 2018; employed since September 4, 1985.

Classified

Charles Rhoads, Custodian II-Head Custodian, Pottstown High School, resignation for the purpose of retirement, effective January 3, 2018; employed since February 13, 2002.

Ratify Andrea Hillen, Intervention Assistant, Rupert Elementary, resignation effective September 5, 2017, employed since February 15, 2017.

Ratify Kathy Rhoads, Transportation/Communications Clerk, Transportation Dept., resignation effective September 1, 2017; employed since July 3, 2017

Ratify Nicollette Smith, Classroom Assistant, Pottstown High School, resignation effective September 15, 2017; employed since August 24, 2016.

Ratify Christine Hay, Classroom Assistant, Pottstown Middle School, resignation effective August 22, 2017; employed since May 15, 2017.

Ratify Melinda Black, Substitute Support Staff, termination due to no work activity for over a year, effective September 21, 2017.

LEAVES

Professional

Rebecca Vega, Elementary Teacher, Pottstown Middle School, request for Professional Sabbatical, effective January 22, 2018, end date to the end of the 2017-2018 school year.

Jacquelyn Mathias. Culinary Arts Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be November 12, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Professional

Ratify Karen Dilliplane, from School Nurse and Certified School Nurse, Barth Elementary, effective August 30, 2017, \$46,000/yr, Step 4 - Bach (contract of A. Gruenling)

Ratify Johanna Swoyer, from Intervention Assistant to Extended Per Diem Substitute Teacher, Pottstown Middle School, effective August 28, 2017, \$115/day (coverage for D.DiDonato). Upon completion of her assignment, she will assume the role of Long Term Substitute Teacher, Pottstown Middle School, \$194/day, (coverage for V. Redmond). Upon completion of Long Term Substitute Teacher assignment, she will return to Intervention Assistant.

Classified

Ratify Laderah Reinhart, Part-time Student Proctor to Classroom Assistant, Franklin Elementary, effective August 29, 2017, \$13.65/hr (replacing A. Magyar).

ELECTIONS:

Administrative

Mary Ellen Urquhart, Assistant Business Manager, Administration Bldg., effective September 25, 2017, \$85,000/yr (replacing M. Jampo, filling vacancy due to retirement of L. Adams).

Professional

Ratify Kalena Pippert, Elementary Teacher, initial assignment to be Rupert Elementary, effective September 12, 2017, \$49,000/yr, Step 2 - Mast (contract of M. DiDonato).

Ratify Christine Chase, Secondary Teacher, initial assignment to be Pottstown High School, effective September 18, 2017, \$49,000/yr, Step 4 - Mast (contract of M. Stocker)

Ratify Lyndsay Hashem, Secondary Teacher, initial assignment to be Pottstown High School, effective September 11, 2017, \$51,000/yr, Step 2 M+30 (contract of A. Santangelo).

Modify Jesse Tupper, Elementary Teacher, effective date from October 6, 2017 to August 29, 2017.
*previously approved on August 21, 2017

Tyler Kammerle, Elementary Teacher, initial assignment to be Pottstown Middle School, effective October 5, 2017, \$44,500/yr, Step 1 - Bach (contract of M. Storiti).

Stephanie Malfaro, Elementary Teacher, initial assignment to be Franklin Elementary, effective October 5, 2017, \$44,500/yr, + Special Education stipend in accordance with Professional Agreement (contract of K. Hilbert)

Jennifer Frattarelli, Special Education Teacher, initial assignment to be Franklin Elementary, effective October 5, 2017, \$50,000/yr, + Special Education stipend in accordance with Professional Agreement, Master +15, Step 1 (contract of C. Trego)

Gwenanne Hartshorn, Long Term Substitute Teacher, Barth Elementary, effective September 27, 2017, \$194/day. (coverage for H. Quigley).

Exempt

Heather Moyer, 21st Century Development Specialist/Grant Writer, Admin.Bldg., effective September 26, 2017, \$62,000/yr (replaces S. Yocom).

Michilea Patterson, PEAK Community Engagement Coordinator, effective October 2, 2017, \$40,000/yr. (grant funded). (Replacing V. Jackson, filling the vacancy due to retirement of M. Rieck).

Shelby Iezzi, Wellness Coordinator, Administration Building, effective October 4, 2017, \$48,000/yr. replacing D. Genova).

Rena Manela, Virtual Learning Facilitator, Pottstown Middle School, effective October 2, 2017, \$49,000/yr.(1 year position)

Classified

Ratify Mollie Heverly, Part-time Student Proctor, Franklin Elementary, effective August 31, 2017, 2 hrs/day, \$11.74/hr. (replacing D. Marcheski).

Ratify Christina Weiss, Part-time Student Proctor, Rupert Elementary, effective September 11, 2017, 2 hrs/day, \$11.74/hr. (replaces M. Somich)

Tracy Groff-Camacho, Pre-K Classroom Assistant, Rupert Elementary, effective September 25, 2017, 7.5 hrs/day, \$13.65/hr (grant funded).

Ratify Sharon Gery, Part-time Kindergarten Assistant, Barth Elementary, effective September 12, 2017 1.75 hrs/day, \$13.65/hr (replacing M. Blank). This is in addition to her role as Student Proctor, 3 hrs/day.

Ryan Glenn, Classroom Assistant, Rupert Elementary, effective October 2, 2017, 7 hrs/ day, \$13.65/hr. (replacing D. Auman).

Samantha Duncan, Intervention Assistant, Rupert Elementary, effective October 2, 2017, \$13.65/hr. (replacing A. Hillen).

Ratify Kimberly Howerter, PEAK Pre-K Counts Coach, effective September 20, 2017, 20 hrs/wk, \$25/hr. (grant funded).

Ratify Lisa Campbell, Substitute Support Staff, effective September 20, 2017, hourly rate per schedule.

Ratify Yanira Morales, Substitute Support Staff, effective September 18, 2017, hourly rate per schedule.

Danielle Moser, Substitute Support Staff, effective September 25, 2017, hourly rate per schedule.

Pottstown High School Learning Center Program, \$29/hr.

Learning Center Teachers: Scott Braunsberg , Jolie Martinez, Theresa Dundon

All Pottstown High School Teacher-Certified staff are approved as Substitute Teachers on an as-needed basis.

21st Century Tutoring 2016-2017: funded by 21st Century Grant

All Pottstown School District Teacher-Certified staff members are approved on an "as needed" basis as 21st Century Tutors, \$29/hr. and as 21st Century Classroom Assistants, \$13.65/hr.

All Pottstown School District Classroom Assistants are approved on an "as needed" basis as 21st Century Classroom Assistants, \$13.65/hr.

Medical Services

All Pottstown School District Nurses are approved for all after-school programs and activities including 21st Century, on as as-need basis, compensation to commensurate with salary rate.

Co-Curricular Assignments: Fall Sports 2017/2018 * **Addendum #2017-2018-016**

Co-Curricular Volunteers

Volunteer Coaches

Todd Endy	Olatunde Oladipo
Kelsey Shumaker	Kiersten Cruz
Kenneth Butler	Kevin Krause
Steve Oliver	Nathan Smith

Band Drivers

Dave Endy	Eugene Lafferty
Lonnie Kratzer	Kevin Ownes
Todd Thorne	Kevin Krause

PAYMENT OF SICK LEAVE

Accumulated Sick Leave Payment:

Anita Santangelo, In accordance with the Professional Agreement, \$2,295.00

Linda S. Adams, In accordance with the Act 93 Agreement, \$1,850.00

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

<u>Bldg</u>	<u>Name</u>	<u>Conference Title/Location</u>		<u>Dates to attend</u>	<u>Cost</u>
Admin	Maureen Jampo	Four County Business Officials Fall Workshop	Skytop, PA	10/04/2017 – 10/06/2017	\$390.00 pd by dept. budget
Admin	Diane Meck Carol Miller	A/CAPA Fall Conference	Hershey, PA	11/01/2017-11/03/2017	\$691.00 pd from department budget.
Admin	Laurie Kolka Stephen Rodriguez	Building Community Resilience	Portland, Oregon	11/13/2017-11/17/2017	\$1,660.00 pd by Scattergood Foundation.

POLICY(S)

The Superintendent recommends the Board approve Policy 815: Use of Technology as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-017**.

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-018**.

1. Martin Luther School
2. Buxmont Academy Slots
3. Camphill Special School
4. Elwyn Opportunities School
5. Elwyn Opportunities School
6. Opportunities School
7. Opportunities School
8. Opportunities School
9. Opportunities School
10. Opportunities School
11. New Story Schools & Servs
12. MOU: Green Valleys Watershed
13. Pitney Bowes Lease Agreement

SETTLEMENT OF 2016 PER CAPITA & OCCUPATIONAL TAX DUPLICATE

The Superintendent recommends the Board adopt a resolution exonerating the Tax Collector from the balance of the 2016 Per Capita and 2016 Occupational Tax Duplicate as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-019**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried

NON-CONSENT:

PSBA ELECTION OF OFFICERS

The Superintendent recommends the Board participate in the voting procedures of PSBA Election of Officers endorsing the candidates of choice: (1) President-Elect: Otto W. Voit III and (2) Vice President: Gary Michael Smedley and a copy of the voting ballot be filed in the Secretary's office as **Addendum #2017-2018-020**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried

O & S ASSOCIATES 2018 BUILDING ENVELOPE REPAIR PROGRAM

The Board authorizes the Business Administrator/Board Secretary to move forward with O & S Associates services for the 2018 Building Envelope Repair Program as presented at the September 14, 2017 Facilities Committee meeting and a copy of the proposal be filed in the Secretary's office as **Addendum #2017-2018-021**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two.
Motion carried

UNFINISHED BUSINESS – none.

NEW BUSINESS – none.

INFORMATION

1. Monthly Meeting Notice: October 2017

FEDERATION REMARKS

Mrs. Yoder introduced the Mrs. Kelly Leibold, the new Vice-President of the Federation of Pottstown Teachers. She thanked Mrs. Weand for her dedication to the Save the Lights campaign. Mrs. Yoder addressed the Board with concerns about the hiring of a new Director of Technology. She stated the Federation Building representatives are pleased with the great job Carol Brightbill is doing and expressed interest in preparing a petition to promote her to the director position. Mrs. Yoder also asked the Board to consider hiring more teachers to relieve the larger class sizes and workload of the teachers.

ROUND TABLE

Mr. Baker noted the Cross Country team will be playing away on September 26 at Norristown.

Mr. Hylton – no comment.

Ms. Bearden thanked Mr. Betts and other community leaders for their leadership and commitment.

Mr. Wilkerson wished Mrs. Francis a happy birthday. He supports the need for Guidance Counselors at the elementary schools and thanked Mr. Betts for dedication to the students and support of the district.

Mr. Heidel – no comment.

Mrs. Lawrence agreed with Mr. Wilkerson's comment on Guidance Counselors at the elementary schools. She supports the teachers and Mrs. Yoder's request.

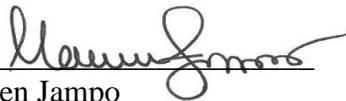
Mr. Williams – no comment.

Mr. Rodriguez reported the Carousel of Flavors was a big success and 125 students participated in the Pottstown Cares event. He encouraged everyone to advocate for the students by contacting their legislators. The schools are in serious financial trouble. The legislators' decisions affect the students and taxpayers.

Mrs. Francis extended her appreciation to Mr. Betts and all he has done for the students and community. She announced an executive session will be held tonight for the purpose of personnel.

ADJOURNMENT

It was moved by Ms. Bearden and seconded by Mr. Wilkerson that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:25 pm.


Maureen Jampo
Board Secretary