



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
March 20, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, March 20, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand and Mr. Ron Williams. Absent was Ms. Katina Bearden and Mr. Emanuel Wilkerson. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Assistant Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Ms. Courteney Parry and Mr. Nyles Rome; Mr. Kevin Downes, Mr. Steven Anspach, Mrs. Danielle McCoy, Mr. Robert Decker, Mr. John Armato, members of the press and interested citizens.

**AWARDS**

Mr. Anspach introduced the members of the wrestling team and congratulated them on winning the Wrestling Frontier Division Tri-Champs. He congratulated Head Coach Brad Clark who was named Frontier Division Coach of the Year.

The Trojan Mascot distributed copies of the Trojan Coloring book produced by district students. The coloring book is distributed to students in the elementary schools.

**PRESENTATION**

High Counselors Amanda Scholwinski and Michael Pagano talked about a new college software program, "Naviance". "Naviance" is a comprehensive college readiness platform that helps student prepare for postsecondary life. The program provides students with the necessary tools for early academic planning and career choices. Parents can view their child's progress through separate log ins. The program also provides detail data of the department's efforts and continues to provide data on the status of colleges attended, graduation and transfers. A handout outlining the high school's career and counseling achievements, programs and scheduled events was distributed to Board Members.

Mrs. McCoy commended the counselors for their dedication to the students and their positive impact in changing the culture of the department.

**MINUTES**

It was moved by Mr. Hylton and seconded by Mr. Williams that the minutes from the Committee of the Whole and held on February 23, 2017 and the minutes from Regular Board meeting held on February 27, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **LIST OF BILLS**

It was moved by Mrs. Stilwell and seconded by Mr. Williams that the list of bills paid from the various funds for the period of February 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-070**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **TREASURER'S REPORT**

It was moved by Mr. Hylton and seconded by Mr. Williams that the Treasurer's Reports for February 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2016-2017-071**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **HEARINGS FROM PATRONS OF THE SCHOOLS**

Ms. Colleen Blute, Barth Elementary Teacher, spoke on behalf of the 4<sup>th</sup> of July Independence Day Committee, inviting the Board Members to participate in a fundraiser for the Pottstown July 4<sup>th</sup> Queen. A handout was distributed to all Board Members.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board approval.

## **CONSENT**

It was moved by Mr. Hylton and seconded by Mr. Williams that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### **RESIGNATIONS/TERMINATIONS**

#### **Administrative**

Linda S. Adams, Business Administrator, resignation for the purpose of retirement, effective September 5, 2017; employed since March 29, 2006.

#### **Professional**

Susan Paravis, Elementary Teacher, Rupert Elementary, resignation for the purpose of retirement, effective June 30, 2017; employed since August 25, 2003.

#### **Exempt**

Mary Rieck, PEAK Coordinator, resignation for the purpose of retirement, effective June 30, 2017; employed since October 20, 2006.

#### **Classified**

Ratify Holly Yabroski, Office Clerk, Pottstown Middle School, resignation effective February 27, 2017, employed since April 5, 2016.

### **Co-Curricular Assignments 2016/2017**

Ratify Ryan Folk, HS Boys Soccer Asst Coach, resignation effective March 2, 2017

## LEAVES

### Professional

Kristen Ellis, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective May 16, 2017, end date tbd.

## CHANGE IN POSITION AND/OR SALARY

### Administrative

Maureen Jampo, from Assistant Business Manager to Business Administrator, effective July 1, 2017.

### Classified

Ratify Kimberly Gibson, from Substitute Support Staff to Classroom Assistant, Rupert Elementary, effective March 1, 2017, \$13.65/hr.(replacing C. March).

## ELECTIONS:

### Classified

Ratify Tiffany White, Classroom Assistant, Pottstown Middle School, effective March 8, 2017, \$13.65/hr (replacing J. Schloth)

Ratify Roxanne Leh, Substitute Breakfast Proctor, Rupert Elementary, effective March 2, 2017, 1 hr./day, \$11.74/hr. This is in addition to her role as Part-time Cafeteria Worker.

Jordon Little, Substitute Support Staff, effective March 20, 2017, hourly rate per schedule.

### Compensation for Missed Planning Time, \$23/hr

Lisa Royer PHS 8 missed planning times \$184.00 (2/13/17 to 2/24/2017)

### Homebound Instruction, \$29/hr

Ratify Kristina Corominas, Pottstown High School, from March 1, 2017, end date tbd, assignment not to exceed 5 hrs/week.

Ratify Amanda Fusco, Pottstown High School, from March 1, 2017 through April 12, 2017, assignment not to exceed 5 hrs/week.

### Co-Curricular Assignments

2016-2017 Co-Curricular Assignments : Spring Sports \* **Addendum #2016-2017-072**

### Addition to 2016/2017 Co-Curricular Game Worker,\$12/hr

Todd Wallace

## FIELD TRIPS

<u># Students/... ....Groups</u>	<u>Conference / Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District</u>	<u>Chaperone(s)</u>
15	College Visits - National Honor Society	Alvernia, Bucknell, University of Pittsburgh	04/07/2017 - 04/08/2017	\$0.00	\$105.00 - \$115.00	Robert Decker TBD

### **REVISED POTTSTOWN SCHOOL DISTRICT 125 PLAN (CONSENT)**

The Superintendent recommends the Board approve/ratify the revised Pottstown School District 125 Cafeteria Plan Flex Spending Program in accordance with the IRS guidelines and a copy be filed in the Secretary's office as **Addendum # 2016-2017-073**.

### **SCHOOL DISTRICT FINANCIAL AUDIT (CONSENT)**

The Superintendent recommends the Board acknowledge receipt of the Pottstown School District audit for the year ending Jun 30, 2016 as prepared by Herbein + Company, Inc.

### **MCIU BOARD OF DIRECTORS NOMINATION (CONSENT)**

The Personnel Committee recommends the Board approve the nomination of Mr. Ron Williams to serve on the MCIU Board of Directors for three years beginning the first day of July following the election. The representative's term shall run from July 1, 2017 to June 30, 2020.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

### **NON-CONSENT**

Dr. Cellini reviewed the non-consent personnel item for board consideration.

### **PERSONNEL**

#### **ELECTION**

#### **Professional**

Michael Hewitt, Automotive Teacher, Pottstown High School, effective April 3, 2017, \$46,000.00/yr, Step 5-STD (contract of G. Allan).

It was moved by Mr. Hylton and seconded by Mr. Williams that the Board approve the above non-consent item.

**HEARINGS FROM PATRONS OF THE SCHOOLS** (limited to the above non-consent item)  
None.

Upon roll call vote, all members voted aye of the above non-consent personnel item. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

### **UNFINISHED BUSINESS**

Mr. Hylton reminded Board Members that at the Committee of Whole meeting, Board Members were in agreement to give Mrs. Adams direction on their budget concerns and recommendations. Mrs. Francis suggested a workshop at the April Finance/Personnel Committee meeting for the purpose of addressing budget direction from the Board.

Mr. Rodriguez explained that the preliminary budget as presented at the Committee of the Whole meeting was extremely preliminary and the administration will continue to work toward balancing the budget. He acknowledged that the administration has heard the consensus of the Board for a budget with a zero tax increase and will keep them informed as soon as more information is available.

## **NEW BUSINESS**

Mr. Hylton spoke about an email he sent out to the Board and administration asking the district to draft a letter to the Natural Land Trust supporting a grant application. The grant application is to secure funds for the proposed meadow at Edgewood.

Mr. Hylton made a motion that the Board authorizes the Acting Superintendent to write a letter of support for the grant subject to review by the solicitor and district grant coordinator.

All Board Members were in favor. None opposed. Motion carried.

## **INFORMATION**

1. Monthly Meeting Notice: April 2017

## **FEDERATION REMARKS**

Mr. Decker congratulated the district high school Pre-Engineering class on their recent win at the Rube Goldberg competition in Philadelphia. The team won first place in the high school division and a \$500 prize for classroom supplies.

## **ROUND TABLE**

Mr. Heidel complimented Mrs. Francis on her “chopped challenge” experience.

Mrs. Weand – no comment.

Mrs. Lawrence – no comment.

Mr. Williams – no comment.

Ms. Parry looks forward to the Reading Olympics taking place next week.

Mr. Rome noted the baseball team has returned from the Florida camp and wished a safe trip to the students who are traveling to Europe.

Mrs. Stilwell congratulated Mr. Bachman for his leadership with the robotics club.

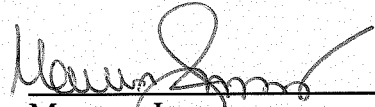
Mr. Hylton – no comment.

Mr. Rodriguez was pleased to share economic news for Pottstown. The average sale price of homes in Pottstown has risen from \$128,000 to \$161,000 on average (a 26% increase) and sales have increased by 14%. He reminded Board Members to sign up for the Google Docs training.

Mrs. Francis enjoyed the Culinary Chopped Challenge at Grumpy’s. The girls won the sandwich competition and the boys won the dessert.

**ADJOURNMENT**

It was moved by Mr. Hylton and seconded by Mr. Williams that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:37 pm.

A handwritten signature in black ink, appearing to read 'Maureen Jampo', written over a horizontal line.

Maureen Jampo  
Assistant Board Secretary